

MILLHEIM BOROUGH COUNCIL
225 EAST MAIN STREET
P.O. BOX 421
MILLHEIM, PA 16854
(CENTRE COUNTY)
PHONE (814)-349-5350 FAX (814)-349-5733
REGULAR MEETING
July 22, 2022

Katie Blume called the meeting to order at 8:30 AM. Council members in attendance: Robert Zeigler, Nickelaus Engle and Beth Cowher also in attendance Mayor Steve Myers and Denise Immel Borough Secretary/Assistant Treasurer, Absent Cecilia Gallup.

Citizens present: none

Citizens Input: none

A motion was made by Beth Cowher to approve the June 14, 2022 minutes as presented, seconded by Robert Zeigler. Motion carried.

A motion was made by Robert Zeigler to approve the June 2022 financials as presented, seconded by Nickelaus Engle. Motion carried.

Code Enforcement/HARB/Planning Commission Reports:

The Code Enforcement report was reviewed with no questions or comments. No reports from HARB or the Planning Commission. Meeting is being established to review request for HARB request on 145 Penn Street to reconstruct front entrance.

Employee Report:

The Fireman's carnival and Walk Fest were a success this year. We have kept up with our normal tasks like trimming roads and cold patching the areas needed. On a different note we had Safety Line come to paint lines all over town. We really enjoyed working with them, communication was easy and the whole town was done in about 6 hours. Everything went very smooth. We were successful when it came time to take the small trees out at Fountain Park. Everything went well and the new trees were placed and are looking good.

It has been brought to our attention that the lot on Center Street has a large hole that has been getting bigger. Over the years with us mowing it we haven't really noticed it gaining size. Linn Auman has said that it has gained in size and depth. When the old building was taken down a lot of it was collapsed in on its self. This could create air pockets between debris and allow sinking. We are asking if we are to fill the area in, or to just let it go for now. Another project we have been working on is the street signs and stop signs. Through the years we have had alleys turned over and some streets have changed names. We have some maps calling some roads alleys and others calling the same roads streets. 911 will be contacted to better understand what is on their maps to better help us. We also have an alley with the name Coon. We would like to try and change that to at least Raccoon. This would be a better fit for town.

John Segursky will get proposals on the cost to have the lot examined.

New Action Items:

Contract extension for Sewer License Only

Mr. Rupert's existing contract will expire on July 31, 2022. Katie Blume will speak with Mr. Rupert on various terms to renegotiate for sewer license use only. A new contract will then be drawn up by Solicitor Miller for final approval.

Invoices

Beth Cowher made a motion to approve payment of Buchart Horn invoice #116970 in the amount of \$2,122.50, seconded by Robert Zeigler. Motion carried.

Beth Cowher made a motion to approve payment of Sensus invoice #ZA22009233 in the amount of \$1,715.93, for annual support program, seconded by Robert Zeigler. Motion carried.

Beth Cowher made a motion to approve payment of Harris invoice #MN00137923 in the amount of \$1,120.00, for UBPro annual support, seconded by Robert Zeigler. Motion carried.

Signage including stop signs

Paper work has been submitted accepting Centre County funding in the amount of \$13,778.99.

Beth Cowher made a motion to rename Coon Alley Raccoon Alley, seconded by Robert Zeigler. Motion carried. Solicitor will be asked to prepare ordinance with the change.

Streets and Alley mapping from Centre County

We have received a map from Centre County 911 showing streets and alleys per their records. Staff will work with mapping and ordinances to find best signage for streets and alleys within the borough.

Homecoming Parade in October

The annual Penns Valley homecoming parade cannot be held at the Grange Fair grounds due to scheduling. Beth Cowher presented a proposal to council to have the parade held in the borough following the Firemen's parade route. Robert Zeigler made a motion to hold the 2022 Homecoming parade and other potential homecoming events on October 06, 2022 in the borough following the Firemen's parade route, seconded by Nickelaus Engle. Motion carried.

EMS Resolution

Robert Zeigler made a motion to adopt Resolution 2022-08, authorizing the expenditure of \$7,000.00 to Penns Valley Emergency Medical Services, \$5,208.49 from LST Tax account and \$1,791.51 from general fund, seconded by Beth Cowher. Motion carried.

Fall newsletter ideas

Forward any information to Katie Blume.

Budget meeting dates

Council members to look at calendars and bring potential dates to next meeting. Looking at Wednesday evenings before the scheduled Tuesday council meeting.

Old Action Items:

Updates on infrastructure projects

Waste water proposal, Mr. Segursky received 3 proposals to provide subsurface exploration and geotechnical services for the proposed equalization tank. Centre Consulting \$8,875.00, CMT Labs

\$10,000.00 and Converse Consultants \$6,695.00. Robert Zeigler made a motion to approve council president Katie Blume signing to accept the proposal from Converse Consultants, Seconded by Nickelaus Engle, Motion carried.

Park Road/Bridge Project

This project appears to be complete. Mr. Segursky presented Certificates of Substantial Completion for both HIR, Inc. and Dave Gutelius Excavating. Nickelaus Engle made a motion to have council president Katie Blume signing acceptance of both certificates of substantial completions, seconded by Beth Cowher. Motion carried.

Changes order submitted from HRI totaled an increase of \$12,145.65 largely due to have to repair subsurface on bridge and from Gutelius an increase of \$1,189.94. Mr. Segursky presented application for payment from both companies, HRI, Inc. \$95,239.30 and Dave Gutelius Excavating \$103,400.42. Nickelaus Engle made a motion to have council president Katie Blume sign the applications and approve payment to both companies, seconded by Robert Zeigler. Motion carried.

Screen Replacement project- still with DEP

DCED Multimodal grant bridge project
Elk Street Bridge still waiting on proposals

Penn Street Bridge is moving forward with no significant issues.

Drainage easements questions

Robert Zeigler made a motion to have Mr. Segursky review the situation and supply a write up of his findings, seconded by Nickelaus Engle. Motion carried.

Update of solar projects Mr. Edor not present no updates

Secretaries Report:

Fire Tax appointee

Nickelaus Engle made a motion to have Robert Zeigler remain our representative on the committee, seconded by Beth Cowher. Motion carried with Robert Zeigler abstaining.

Suicide Prevention Month

Nickelaus Engle made a motion to adopt Resolution 2022-09 proclaiming the month of September as Suicide Awareness Month and September 10, 2022 to be suicide awareness and prevention day in the Borough, seconded by Robert Zeigler. Motion carried.

Claren Court/Brookside

All lots on Claren Court are now sold. New construction on cul-de-sac has been causing complaints from residents. Code has been informed and have spoken with contractor.

Beth Cowher made a motion to adjourn, seconded by Robert Zeigler. Motion carried / Meeting adjourned at 10:00 AM.

Denise Immel Secretary/Assistant Treasurer

