

MILLHEIM BOROUGH COUNCIL  
225 EAST MAIN STREET  
P.O. BOX 421  
MILLHEIM, PA 16854  
(CENTRE COUNTY)  
PHONE (814) 349-5350 FAX (814) 349-5733  
REGULAR MEETING  
December 21, 2018

President Al Ilgen called the meeting to order with the pledging of allegiance at 8:30AM. Council members in attendance: Al Ilgen, Ed Bowman, Patty Beckenbaugh, Mayor Lauralee Snyder and Denise Immel. Absent for council meeting Beth Cowher and Robert Zeigler. Also in attendance employees Justin Kerstetter, Lester Kerstetter and Roy Rupert.

Citizens Input: none

Employees Report:

Roy Rupert reported that the rebuilt pump at the water plant has been installed and will be tested over the next week. Roy Rupert questioned the status of a pass by stream gauge. If Centre County approves the use of CDGB not used in the Route 445 waterline project, the pass by gauge could be funded with these dollars. John Sergursky with Uni-Tec is checking into this. The repair to the main influent pipe to the water treatment plant, including a blow off valve is in the 2019 budget. There is an issue at sewer plant with pumps clogging, tried to pull pump yesterday and the pump will not come up beyond a certain point. PSI solutions will be here on the 27<sup>th</sup> or 28<sup>th</sup> to replace the rails, they feel one may have corroded and is catching on the pump as it is being pulled. Orchard Pump and Supply has a diesel pump that we can use in the event one is needed due to large amount of rain expected.

Justin Kerstetter reported that there is no plan in place as yet to fix the front step. Contacts have been made but it too late in year to be able to replace the concrete. After discussion it was decided to let the step as is until spring of 2019. Justin also brought up the fact that vehicles coming west on state route 45 and turning into Long Lane are now running over the Leitzel's side walk and wall on property. After discussion a decision was reached to place a large boulder on the corner of residence to prevent traffic from further damaging sidewalk and drainage.

New Action Items:

Uni-Tec:

The Uni-Tec invoices were reviewed and discussed. A motion was made by Ed Bowman seconded by Patty Beckenbaugh to the water allocation permit renewal in the amount of \$114.57 and the Rte. 445 invoices for \$23,021.56. Motion carried.

Liquid Fuels Audit:

President Ilgen reported that the liquid fuels audit was performed by Joel Long on December 17 and 18. The audit went smoothly with no findings.

Penns Valley Regional Planning:

Mayor Snyder has been representing the Borough at the planning meetings, but with the resignation of S. Heckman last year the Borough has an open appointment to the commission. A motion was made by

Ed Bowman seconded by Patty Beckenbaugh to appoint President Ilgen to fill the empty position. Motion carried. A bill for \$50.00 was presented from Penns Valley Regional Planning to help cover costs of advertising meetings. A motion was made by Patty Beckenbaugh seconded by Ed Bowman to approve payment of \$50.00 to Penns Valley Regional Planning. Motion carried.

Signatures on Mifflinburg Bank Accounts:

A motion was made by Ed Bowman seconded by Patty Beckenbaugh to adopt resolution 2018-10 adding Denise Immel as a signer on the Mifflinburg accounts. Motion carried.

Old Action Items:

Website update:

President Ilgen has given Michelle Grove the passwords necessary for her to start transferring data.

Part Time Employees Update:

Trevor Benner and Buddy Cowher have agreed to help with snow removal if needed. President Ilgen will reach out to our insurance for proper coverage. Discussion was held on whether or not the Borough should consider another full time employee to replace Justin Kerstetter when he moves into Roy Rupert's position upon Mr. Rupert's retirement. Tabled for further discussion.

A motion was made by Ed Bowman seconded by Patty Beckenbaugh to approve the October 17<sup>th</sup> meeting minutes. Motion carried. A motion was made by Patty Beckenbaugh seconded by Ed Bowman to approve the December 11, meeting minutes. Motion carried.

The November financial reports were reviewed, a motion was made by Patty Beckenbaugh seconded by Patty Beckenbaugh to accept the financial reports. Motion carried.

Secretary's Report:

The property at 151 Penn Street is up for Sheriff's sale on February 14<sup>th</sup>, 2019. This account is also delinquent on the water and sewer bill, although payment arrangements have been made. It is the recommendation of Solicitor Miller that a Municipal lien be filed. After discussion a decision was made to contact the owner and explain that because of the Sheriff's sale notice that unless the bill is paid current we will need to file the municipal lien.

Landlord registration requests have yielded an additional 43 names being added to the tax roster with approximately 12 landlords not responding. A second letter is to be sent politely requesting the information and explaining the consequences of failure to comply.

A motions was made by Patty Beckenbaugh seconded by Ed Bowman to adjourn the meeting. Motion carried. Meeting adjourned at 9:55AM.

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Denise Immel, Assistant Secretary/Treasurer

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