

MILLHEIM BOROUGH COUNCIL
225 EAST MAIN STREET
P.O. BOX 421
MILLHEIM, PA 16854
(CENTRE COUNTY)
PHONE (814) 349-5350 FAX (814) 349-5733
EMERGENCY MEETING
March 27, 2020

Robert Zeigler called the meeting to order at 8:35 AM. Due to social distancing guidelines and for the safety of council member and employees this meeting was conducted outside at the lower parking area of the Borough building. Council members in attendance: Robert Zeigler, Steve Myers, Patty Beckenbaugh and Katie Blume. Also in attendance Secretary/Assistant Treasurer Denise Immel and Treasurer/Assistant Secretary Lisa Farwell, Maintenance Supervisor Justin Kerstetter, Plant Operator Roy Rupert and Maintenance employees Adam DeGarmo and Lester Kerstetter. Absent Beth Cowher and Mayor Lauralee Snyder.

Action Items:

Pass declaration of emergency:

Katie Blume made a motion to sign the declaration of emergency to ensure the safety and well-being of the residents of the Millheim Borough, seconded by Patty Beckenbaugh. Motion carried.

Discuss setting up a nonperishable goods donation/food bank and mutual aid center at the Borough Building:

After much discussion the idea of a food bank was dismissed due to liability issues. Residents have access to food thru the Penns Valley YMCA, pick up location Millheim Fire Company, they may also contact Penns Valley Outreach for assistance.

Discuss any resources we can devote to the Fire Hall, and possibly Penns Valley Medical Center:
Council member will contact local emergency response to discover what supplies are needed.

Discuss wellness check on elderly citizens to be initially conducted by phone (some may not have anyone to check on them).

Council member and borough employees will contact residents of the Borough to inquiry about their safety and to explore any assistance they may need. Katie Blume to supply contact list with phone numbers.

Discuss waiving late fees through May or June and permitting payment plans for those who ask for it:
Patty Beckenbaugh made a motion to waive late fees on water/sewer bills for the April, May and June billing cycles, seconded by Steve Myers. Motion carried.

The Borough has always been open to assisting residents and will continue to work out payment plans for anyone who requests.

Discuss Sherry Corman beginning to work and how to train:

Kelly Marshall has decided not to start as Treasurer, with COVID-19 she is concerned for the safety of her family. Steve Myers made a motion to approve the hiring of Sherry Corman to fill the position with a start date to be determined, seconded by Patty Beckenbaugh. Motion carried.

Letter for Roy/Justin to be out and about if shut down occurs:

Katie Blume made a motion to write a letter of authorization for Borough employees to be able to conduct business, as they are essential for the well-being and safety of the Borough residents, seconded by Patty Beckenbaugh. Motion carried.

Patty Beckenbaugh made a motion to adjourn, seconded by Steve Myers. Motion carried. Meeting adjourned at 9:00 AM.

Denise Immel, Secretary/Assistant Treasurer