

MILLHEIM BOROUGH COUNCIL
225 EAST MAIN STREET
P.O. BOX 421
MILLHEIM, PA 16854
(CENTRE COUNTY)
PHONE (814) 349-5350 FAX (814) 349-5733
REGULAR MEETING
September 20, 2019

President Alan Ilgen called the meeting to order with the pledging of allegiance at 8:30 AM. Council members in attendance: Al Ilgen, Robert Zeigler, Stephen Myers, and Patty Beckenbaugh also in attendance Secretary/Assistant Treasurer Denise Immel. Absent Beth Cowher and Mayor Lauralee Snyder.

Citizens present: David Sprowls, Pam Winters SEO

Citizens Input: none

Employee Reports:

Roy Rupert reported that the membranes at the sewer plant may be starting to fail or the diffusers are deteriorating. Roy and Justin will continue to clean both frequently. BOD (biological oxygen demand) testing is averaging a good rating, so we are within guidelines. The cleaning tank room needs to be reinsulated. Roy to obtain estimate for materials.
The water plant lab needs to be rebuilt, Roy will obtain estimates.

A motion was made by Robert Zeigler seconded by Patty Beckenbaugh to install a new 2" blow off and a new 6" pipe into the water plant estimate received from Dave Gutelius, Inc. \$9,800 - \$11,000. Motion carried.

Pam Winter SEO inquired as to how Council wished to handle the sewer situation on West Aly, the property failed testing in December of 2017, and has now passed testing in July of 2019, at either testing was the SEO notified to be present. Council wishes to research property further before making any decisions.

New Action Items:

Resignation Letter/Request for part time

A motion was made by Robert Zeigler seconded by Steve Myers to accept Mr. Kerstetter's request to resign from his full time position and be moved to an hourly part time position. Motion carried.

A motion was made by Robert Zeigler seconded by Patty Beckenbaugh to payout to Mr. Kerstetter's remaining 24 hours vacation time and half of his 48 hours sick time. Motion carried.

New Maintenance Position:

A motion was made by Robert Zeigler seconded by Patty Beckenbaugh to create a new full time hourly maintenance position. Motion carried.

Set Trick or Treat Night date and time:

A motion was made by Robert Zeigler seconded by Steve Myers to establish Thursday, October 31st from 6PM to 8PM as the Millheim Borough Trick or Treat Night for 2019. Motion carried.

Old Action Items:

Job Descriptions:

President Ilgen requested council members to review each job description and bring changes or additions to the next council meeting.

Crosswalk Update:

Installation of the new crosswalks is slated for September 21st or 22nd. The Millheim Fire Police will handle traffic control.

Newsletter:

Council was requested to read the proposed newsletter and advise President Ilgen of any changes or corrections.

County Liquid Fuels application update:

Liquid Fuels applications are due to Centre County Planning by October 25, 2019. Suggested liquid fuels project is the repair of Park Road Bridge and Park Road.

Approval of Minutes:

A motion was made by Robert Zeigler seconded by Steve Myers to approve the minutes from the August 13, 2019 and August 23, 2019 meetings. Motion carried.

August Financial Reports:

A motion was made by Robert Zeigler seconded by Steve Myers to approve the August financial reports. Motion carried.

Secretary's Report:

The Borough has received \$4,335.20 from the Commonwealth state aid supporting the Volunteer Fire Relief Associations. These funds must be passed on the Millheim Fire Company within 60 days of receipt.

We have also received the 2019 Commonwealth General Municipal Pension System State Aid in the amount of \$6,900.16. These funds must be deposited to the pension plan within 30 days of receipt.

A motion was made by Robert Zeigler seconded by Patty Beckenbaugh to adjourn. Motion carried. Meeting adjourned.

Denise Immel Secretary/Assistant Treasure

