

**MILLHEIM BOROUGH COUNCIL
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(CENTRE COUNTY)**

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**REGULAR MEETING
November 12, 2013**

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Kay Brown, Marlene Corl, Alan Ilgen, Leslie Warriner, John R. Miller, III, Sharon Heckman, Glenn Ripka, Mike Lesniak, Roy Rupert, John Mazick, Pat Ward, Dave Grazier, Susan Haney, Carl Rote, and Patricia Wolfe.

Absent: Lauralee Snyder

CITIZEN'S INPUT:

Susan Haney distributed a handout on chimney swifts and explained that she has been watching the chimney swifts at the Borough building. She also explained that they are closely related to humming birds and that they leave at the first cold snap and will come back in May. The birds are gone all day and only roost in the chimney at night. So for these reasons, Ms. Haney requested that Council not cover the chimney. President Ilgen asked all Council members to read the information provided by Ms. Haney and to consider her request.

Pat Wolfe read a letter expressing her feelings about the Council's decision on her request regarding the property owned by Jayne Miller.

John Mazick and Pat Ward of Uni-Tec reported on the engineering evaluation being done for the sewer plant. Uni-Tec would do more comprehensive sampling in town hoping to find the source of the high strength of the waste sent to the sewer plant. Mr. Mazick explained how the plant functions and that the flow is lower than anticipated. Mr. Ward explained that the draft Consent Order & Agreement received from DEP is as good as it can be. It requires the Borough to do a Corrective Action Plan that will define what needs to be done to correct the problem and DEP would have to approve this plan. President Ilgen explained that a check for \$2,100 must accompany the signed Consent Order & Agreement. A motion was made by Ed Bowman and seconded by Leslie Warriner to sign the Consent Order & Agreement and submit the check for \$2,100. Motion carried.

CODE ENFORCEMENT/HARB:

Mike Lesniak reviewed his written report with Council. Mr. Lesniak attended a week long Residential building academy. A sign request submitted by Leslie Costa was discussed. He will be using the same sign that was there previously and meets the criteria required by the sign ordinance. A motion was made by Leslie Warriner and seconded by Marlene Corl to approve the sign. Motion carried.

There was no HARB meeting in November.

EMPLOYEE REPORTS: None

PLANNING COMMISSION:

A written report was reviewed. Glenn Ripka explained that the Borough needs something in place to stop the problem with ATVs. The Secretary will get some sample ordinances for the next Planning Commission meeting. Representatives from the Business Association will be attending the next Planning Commission meeting when the parking problem on Main Street will be discussed further.

Planning Commission's recommendation to Council is that the Code Enforcement Agency needs to enforce completely the existing sign ordinance and to do an annual inspection of all permitted signs with the understanding that enforcement of this ordinance only pertains to businesses established after December 11, 2001. Mr. Lesniak could take pictures of the signs that currently exist. Mr. Ripka explained that some of the sandwich boards will be a problem because not all the sidewalks are wide enough to accommodate them. Consensus of Council was to accept the recommendation from the Planning Commission and to continue with the ordinance as it is currently written.

OLD ACTION:

President Ilgen reported on his meeting with Dustin Moore, the consultant forester who would take over for Mr. Lowenstein. He will be preparing proposals for bids. The plan would be to get rid of the pulp wood and scrap wood but to keep the hard wood to improve the forests. There will be a natural buffer from where the timbering will be done to the stream.

There is no further information on the status of the STAG Grant.

NEW ACTION:

The proposed 2014 budget was discussed. The Solicitor reported that he is unable to find documentation that allows invasion of the principal invested for the Union Cemetery. He thinks the Borough would have to petition the Court to invade the principal. President Ilgen suggested looking for someone that may hand sand and paint the arch. As only one proposal was received Council decided to wait to take action to see if any additional proposals are received for mowing at Union Cemetery. Line items were changed in the General Fund Budget as follows: Deduct \$400 from Capital Purchases Account #1430.70 bring the total to \$4,278 and adding \$400 to Union Cemetery Account #1441 bringing the total to \$6,900. This change does not change the total of the General Fund Budget. A motion was made by Leslie Warriner and seconded by Kay Brown to approve the 2014 budgets in a total amount of \$705,540. These balanced budgets require no tax increase and no water or sewer rate increases. Motion carried.

President Ilgen reported that Delmar Homan requested that the Borough plow in front of the firehouse doors as was done in the past. The employees were told to do this last year but when they went past the snow had already been cleared. Mr. Homan also asked if the Borough would consider plowing the new parking lot created when the house purchased by the Fire Company was demolished. Consensus of Council was that this request can't be granted because it is a private lot.

The Secretary explained the proposal received from Bear Springs Manufacturing in the amount of \$4,620.40 for repairs to the town clock. There were more damages than were originally found by Richard Winebold. Mr. Winebold will be contacted to determine his costs to put the clock back together.

The Secretary reported that Fred Mensch wants the clock he owns that has been on loan to the Borough's artifacts room. A motion was made by Leslie Warriner and seconded by Marlene Corl to allow Mr. Mensch to have his clock. Motion carried. The Solicitor will prepare a document that Mr. Mensch must sign.

COMMITTEE REPORTS: None

A motion was made by Ed Bowman and seconded by Kay Brown to approve the October 8, October 14 and October 28, 2013 minutes as presented. Motion carried.

A motion was made by Marlene Corl and seconded by Ed Bowman to approve the October budget report as presented. Motion carried.

The written report submitted by the Secretary was reviewed. The Regional Comp. Plan recommendations are needed for the November 18 Regional Planning Commission meeting.

Final payment has been received from PennVest in the amount of \$94,900 and the temporary line of credit with Mifflinburg Bank has been paid off in the amount of \$110,132.64. The Water Construction checking account will be kept open with a current balance of \$22,598.58 for the automatic monthly withdrawals from PennVest in the amount of \$1,103.82 to pay off the loan portion of this project. A motion was made by Marlene Corl and seconded by Kay Brown to accept the Secretary's report. Motion carried.

A motion was made by Leslie Warriner and seconded by Kay Brown to adjourn the meeting at 8:53 p.m. Motion carried.

Sharon A. Heckman

Sharon A. Heckman, Secretary-Treasurer