

MILLHEIM BOROUGH COUNCIL
225 EAST MAIN STREET
P.O. BOX 421
MILLHEIM, PA 16854
(CENTRE COUNTY)
FAX (814) 349-5733 PHONE (814) 349-5350
REGULAR MEETING
September 8, 2015

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Alan Ilgen, David Sprowls, Leslie Warriner, Sharon Heckman, John R. Miller, III, Michele Aukerman and Carl Rote.

ABSENT: Ed Bowman, Kay Brown and Lauralee Snyder

CITIZEN'S INPUT:

Michele Aukerman of Uni-Tec discussed with Council the "Draft" Corrective Action Plan submitted by Uni-Tec. Items established by this plan for the Borough would be to do testing at the plant every day for thirty (30) days to decide if there should be further discussion about a different testing schedule. The Borough would also review the grease trap ordinance to see if there are improvements that could be done. This draft plan sets specific milestones to be met by the Borough for which permission is requested to be allowed to add new connections to the sewer. Council raised concerns about difficulty testing if there is significant snow and ice during the winter months. Ms. Aukerman explained that her review of the last ten years of data showed no high loading during January, February or March. After further discussion, Ms. Aukerman was requested to provide a revised "Draft" Corrective Action Plan for Council to review for the special budget meeting scheduled for September 16, 2015.

A motion was made by Leslie Warriner and seconded by David Sprowls to approve the invoice submitted by Uni-Tec in the amount of \$172.50. Motion carried.

CODE ENFORCEMENT/HARB:

The written report submitted by Mike Lesniak was reviewed. There was no HARB meeting.

EMPLOYEE REPORTS:

The written reports submitted by Justin Kerstetter and Roy Rupert were reviewed with no questions.

PLANNING COMMISSION REPORT: No meeting was held in August.

OLD ACTION:

Mr. Jacobs of the Centre County Planning Office is putting together some further information needed for the STAG Grant.

At this time, there is nothing more to report on the Energy Independence Project.

At this time, there is nothing further to report on the agility plan.

Ms. Warriner reported that there was nothing to report on the letter to the downtown businesses.

Council was given a picture taken by David Sprowls showing pieces of wood on the sidewalk that had fallen from the church tower that houses the Town Clock.

The Brush Policy was discussed. President Ilgen explained that the policy may change starting next year. He thinks the spring and fall pickup still makes sense but additional pickups could be done if a resident has brush between these scheduled pickups. The resident would call by the last Friday of the month for a pickup the first Monday of the month. Ms. Warriner said if the employees have an office with an answering machine this could be tried.

An ordinance amendment for ticketing was discussed. The Secretary reported that the PA State Association of Boroughs explained that the Borough Code doesn't address Code Enforcement Officers so the Borough Solicitor should determine the legality of this issue. The Solicitor explained the Borough has to continue the process as it is.

Ms. Warriner will make contact with Mark Stephens about getting a final draft of the Source Water Management Policy.

260 The Secretary reported that Mr. Moyer from the 911 addressing center inspected the Park Street/Church Street area. He agrees that it makes sense to change Park Street to Church Street. In reviewing this, he discovered that the two existing Church Street properties aren't addressed correctly. Mr. Moyer is recommending that when Park Street is changed the existing Church Street address problems should also be corrected so we don't have to go through this again. The Secretary was instructed to send a letter to the property owners explaining the reason for this change. A motion was made by David Sprowls and seconded by Leslie Warriner to start the process to change Park Street to Church Street. Motion carried.

President Ilgen requested Council get him news items for the newsletter so it can be mailed by the end of October.

NEW ACTION:

A motion was made by Leslie Warriner and seconded by David Sprowls to accept the Minimum Municipal Obligation Budget for 2016 as presented. Motion carried.

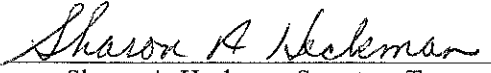
COMMITTEE REPORTS: None

A motion was made by David Sprowls and seconded by Leslie Warriner to accept the minutes of the August 11 and August 20, 2015 meetings as presented. Motion carried.

A motion was made by Leslie Warriner and seconded by David Sprowls to accept the August budget as presented. Motion carried.

The written report submitted by the Secretary was reviewed. A motion was made by David Sprowls and seconded by Leslie Warriner to approve payment of \$373.57 for registration/room rate for one night for the Secretary to attend the Fall PA State Association of Borough's Conference on October 16-18, 2015 at Seven Springs. Motion carried.

A motion was made by David Sprowls and seconded by Leslie Warriner to adjourn the meeting at 9:11 p.m. Motion carried.


Sharon A. Heckman, Secretary-Treasurer

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SPECIAL MEETING
September 16, 2015

President Alan Ilgen called the special meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Alan Ilgen, Lauralee Snyder, Leslie Warriner and Sharon Heckman

Absent: Kay Brown and David Sprowls

BUDGET DISCUSSION:

The Secretary explained that beginning in 2016 the Borough will not be able to have a group health insurance plan because she will be on Medicare and a group plan must have at least 2 members. Also the new laws require that employees can't be reimbursed for medical coverage so Council would have to add any portion of health care costs they want to provide directly into the salary and all payroll taxes/pension costs would apply.

An Executive Session began at 7:30 p.m. to discuss matters of employment. President Ilgen recalled the meeting from Executive Session at 9:15 p.m. with the following persons in attendance: Ed Bowman, Alan Ilgen, Lauralee Snyder, Leslie Warriner and Sharon Heckman.

The Secretary was requested to get salary information from the other local wastewater treatment plants for their plant operators.

OLD ACTION:

The revisions to the Corrective Action Plan submitted by Michele Aukerman of Uni-Tec were reviewed. A motion was made by Leslie Warriner and seconded by Ed Bowman to accept the changes and submit the Plan immediately. Motion carried. The Secretary was instructed to tell Ms. Aukerman and Mr. Rupert to begin the testing.

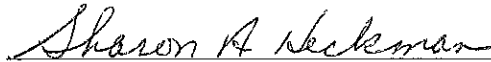
NEW ACTION:

The Secretary explained that Justin Kerstetter would like to purchase snow fence for Long Lane to prevent much of the drifting so there would be less time spent plowing the area to keep the road open. A motion was made by Leslie Warriner and seconded by Ed Bowman to approve the purchase of snow fence at a cost of \$1,594.20. Motion carried.

President Ilgen explained about the problems in getting an Agility Plan with PennDot. A "draft" letter to Mr. Maney in the Bellefonte PennDot office was reviewed. The Secretary was instructed to send the letter explaining that since the Borough has no Agility Plan, PennDot will be responsible for the removal of snow from their bridges this winter.

President Ilgen explained that he went around to get additional surveys for the Energy Project but the people aren't interested. Mayor Snyder and Ms. Warriner have people they still need to contact.

A motion was made by Leslie Warriner and seconded by Ed Bowman to adjourn the meeting at 9:45 p.m. Motion carried.


Sharon A. Heckman, Secretary-Treasurer