

**MILLHEIM BOROUGH COUNCIL  
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(CENTRE COUNTY)**

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**SPECIAL MEETING  
September 28, 2012**

President Alan Ilgen called the Special Meeting of the Millheim Borough Council to order at 8:15 a.m. to discuss the 2013 budget with the following persons in attendance: Ed Bowman, Marlene Corl, Alan Ilgen, Leslie Warriner, Sharon Heckman, Glenn Ripka, Casey Gunsallus, Lester Kerstetter, Jr. and Roy Rupert

Absent: Kay Brown

President Ilgen called for an Executive Session at 8:17 a.m. to discuss matters of employment.

Lauralee Snyder entered the meeting at 8:29 a.m.

President Ilgen called the Special Meeting to discuss budget to order at 8:40 a.m. with the following persons in attendance: Ed Bowman, Marlene Corl, Alan Ilgen, Lauralee Snyder, Leslie Warriner, Sharon Heckman, Glenn Ripka, Casey Gunsallus, Lester Kerstetter, Jr. and Roy Rupert.

Items discussed were as follows:

- President Ilgen explained that Casey Gunsallus and Glenn Ripka have provided written lists of items to be considered during the budget process. He explained that some of the major items coming up should be budgeted over a two to three year period (i.e., truck, paving, etc.).
- The Secretary explained that if Council has a project, the County Liquid Fuel Application is due in November. The suggestion was made to submit a request for funds to pave a Liquid Fuel alley.
- Discussed changing the one mill Fire Tax to one mill general real estate tax for 2013. The Borough currently has the money in the Fire Tax Fund for the 2013 allocation the Fire Company budgeted for savings for a new vehicle in the future.
- Discussed Borough equipment needs. The suggestion was made to submit a County Liquid Fuel Application for a truck purchase. The employees suggested that a small track hoe may be useful. They also discussed the need for a small trailer to haul the skid steer or small equipment from other municipalities. Discussed the benefits to all municipalities of using the Intermunicipal Agreements and sharing equipment when possible.
- Casey Gunsallus suggested purchasing a zero turn mower and selling the Steiner.
- The Secretary will get a copy of the equipment list prepared by the Regional Planning Commission.
- A list of the streets that need paved should be compiled for the October 9 meeting so Council has time to review for the October 12 Budget meeting. This list should be prioritized to show which streets are most in need of paving so Council can try to formulate a 5-year paving plan.
- Mayor Snyder suggested that the printed request items to be considered for budget should include: the items prioritized; cost of item and reason item should be purchased. These lists should be included in the October 9 agenda packet so they can be reviewed prior to the October 12 meeting.
- Roy Rupert reported that Dan Lowenstein isn't getting to many favorable responses about right-of-ways for the timbering project.
- Leslie Warriner is concerned about a drainage issue with the ball field at the outfield fence. The swale is needed to direct the water but perhaps there needs to be a dry well or pipe under the paving.
- Discussed the problem of water getting into the salt bin. The suggestion was made to pour a concrete slab in the salt bin to elevate the salt to eliminate the water from getting into the bin.

The Liquid Fuel Fund Budget was prepared based on the estimated Liquid Fuel Amount for 2013 of \$23,033. This included an increase from 2012 of \$1,500 to Major Equipment Purchase; a decrease from 2012 of \$1,000 to Traffic Signals/Street Signs; a decrease from 2012 of \$633 to Maintenance & Repair Roads & Bridges; and an increase from 2012 of \$2,633 to Paving. This provides a balanced budget without using any cash reserve from 2012. The current balance in the checking account is \$10,142.29 but at least \$3000 will be spent on electricity until December 31, 2012.

It was properly moved and seconded to adjourn the meeting at 10:03 a.m.

*Sharon A. Heckman*

Sharon A. Heckman, Secretary-Treasurer