

MILLHEIM BOROUGH COUNCIL

225 EAST MAIN STREET

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(CENTRE COUNTY)

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REGULAR MEETING

October 9, 2012

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Kay Brown, Marlene Corl, Alan Ilgen, John R. Miller, III, Sharon Heckman, Glenn Ripka, Casey Gunsallus, John Claar, David Grazier, Dan Guss, Stacy Richards, Carl Rote and Todd Smith.

CITIZEN'S INPUT:

The Ball Field Project was discussed as follows:

- Todd Smith of the ELA Group reported that John Claar has the project 85-90% complete.

Leslie Warriner entered the meeting at 7:05 p.m.

- Mr. Claar explained that he needs an additional 10-12 cubic yards of infield mix.
- President Ilgen explained that Council needs to know how much the additional cost will be for this infield mix.
- Leslie Warriner discussed her concerns about a water problem along the outside left field line. Mr. Claar explained that the area with the water problem hasn't been fine graded and it isn't complete. President Ilgen decided to wait and see what happens after Mr. Claar has the area finished.

Lauralee Snyder entered the meeting at 7:12 p.m.

- Mr. Smith explained that Mr. Claar feels he can meet the completion date for the project but he is recommending a two-week extension in case there is a delay because of rain days. Mr. Smith will do a Change Order.
- A motion was made by Leslie Warriner and seconded by Ed Bowman to approve for payment the invoice submitted by ELA Group in the amount of \$32.67 for copies and mileage. Motion carried.
- A motion was made by Leslie Warriner and seconded by Marlene Corl to approve for payment the invoice submitted by John Claar in the amount of \$61,263.50. Motion carried.

Stacy Richards presented information about the energy analysis completed by SEDA-Cog. Her power point presentation showed which areas are the highest energy uses for the Borough. She was also able to demonstrate with graphs the savings being realized because of the energy improvement projects that have been completed. Ms. Richards explained that Infinity will be completing the paperwork required to get the \$2,000 rebate available for the Borough because of the 2010 audit they prepared. Dan Guss explained that because the wastewater plant is a membrane system it is a more intense system and uses more electricity. He also explained that a major factor for the electricity use at the water treatment facility is leakage and so the new water line project should help this. Ms. Richards also explained that investing in solar would help the Borough Building to be more efficient.

Dan Guss reviewed and discussed his Engineer's Report with Council on the Water Line Replacement Project as follows:

- The budget status looks very good with contingency and interest costs not spent.
- May need additional money for the PennDot inspector.
- The project is 80% complete and this includes the stream crossing.
- There is approximately 500 feet of sidewalk left to do and driveway paving needs to be done.
- Mr. Guss recommends issuing Substantial Completion as of October 1 when the last interconnection was completed. A substantial completion walk through is scheduled for October 15 and a punch list will be done during that walk through.
- Reported that the STAG Grant has been transferred to Millheim Borough. EPA wants to do a site survey but there is no money in the budget to do this visit at this time. Mr. Guss will look at the area where the vault will be placed for this interconnection. EPA has acknowledged that the PennVest project can be used as the matching funds and PennVest has confirmed for EPA that the money used for this waterline replacement project is recycled money.
- A motion was made by Kay Brown and seconded by Marlene Corl to approve for payment the two invoices submitted by Uni-Tec for a total payment of \$16,856.40. Motion carried.
- A motion was made by Ed Bowman and seconded by Kay Brown to approve for payment three invoices submitted for the Penn Dot inspector for a total payment of \$12,890.86. Motion carried.
- A motion was made by Marlene Corl and seconded by Kay Brown to approve for payment Contractor's Pay Request #5 from D.C. Ventre in the amount of \$169,615.07. Motion carried.
- A motion was made by Leslie Warriner and seconded by Ed Bowman to approve for submission PennVest Pay Request #6 in the amount of \$199,463.74. Motion carried.
- A motion was made by Leslie Warriner and seconded by Marlene Corl to approve issuance of Substantial Completion contingent on a Change Order being issued to change the date from September 1, 2012 to October 1, 2012. Motion carried.

CODE ENFORCEMENT REPORT:

Glenn Ripka reviewed with Council the written report he submitted and discussed the following:

- Explained about a tree that needs to be taken down on Water Street near the Owens property and the two large limbs that also need to be removed from another tree. Mr. Ripka received three quotes: John Yahn - \$300; Ken Ring - \$500; and Ben Haupt - \$300. Rusty Long will take care of removing the wood. A motion was made by Leslie Warriner and seconded by Ed Bowman to have Ben Haupt remove the tree and limbs for \$300. Motion carried.

HARB REPORT:

Mr. Ripka reported on the recommendations from the October HARB meeting as follows:

- The HARB recommends approval for Dr. Joe Ewaskiewicz to put wood lapp siding from the top of his big windows to the roofline in the spring because this siding is a special order. He will paint to protect the area for the winter. A motion was made by Leslie Warriner and seconded by Marlene Corl to approve the HARB recommendation to approve the request to put up wood lapp siding and paint until spring. Motion carried.
- The HARB recommends approval for Beth and Buddy Cowher to put vinyl siding from the balcony to the bottom of the top row of windows at the Millheim Hotel. Mrs. Cowher also wants to put black shutters on the bottom windows. Mr. Ripka explained that the flat pressed metal at the top of the building is in bad shape. Mr. & Mrs. Cowher plan to keep the wood windows and the fancy woodwork along the top of the Hotel. Ms. Warriner raised concerns about allowing vinyl siding but wood needs to be maintained. The balcony can't be painted for at least one year because it is pressure treated. After discussion about the pros and cons of this request, President Ilgen tabled the issue until the Budget meeting to be held on October 12, 2012.
- President Ilgen tabled discussion on the letter from Glenn Ripka notifying Council of his retirement in February 2013 until the Budget meeting to be held on October 12, 2012.

President Ilgen temporarily turned the meeting over to Vice-President Warriner.

EMPLOYEE REPORTS:

Casey Gunsallus reviewed with Council the written report he submitted. He explained that he hasn't typed his information for the Budget discussions but they will be ready for the meeting on October 12, 2012. Mr. Ripka explained they have talked about what is needed for a truck. A hook up is needed for the blade but someone needs to look at the current equipment to determine what would be needed for the salt/cinder spreader.

PLANNING COMMISSION REPORT: None

OLD ACTION:

Continue to table discussion on Updates to the Web Page and Parking.

The Secretary reported that the two estimates to repair the Town Clock have been received and have been forwarded to the insurance adjuster.

President Ilgen returned and took over leadership of the meeting at 9:00 p.m.

President Ilgen explained that Mr. Lowenstein has received a response from one property owner who is totally against allowing a right-of-way for the proposed timbering of the water company land but this property wouldn't have to be crossed. Ms. Warriner asked if this should be pursued in three to five years. The Solicitor explained that the Borough could get a right-of-way from the property owners that are agreeable that is perpetual but he would need a center line description. The consensus of Council was to let Mr. Lowenstein contact the property owner again.

NEW ACTION:

The Solicitor explained about a Resolution he prepared that would allow the Centre Tax Agency to collect delinquent earned income taxes after the resignation of the local tax collector on or before December 31, 2012. A motion was made by Kay Brown and seconded by Ed Bowman to adopt Resolution #2012-7 authorizing the Centre Tax Agency to collect delinquent earned income taxes after the resignation of the local tax collector on or before December 31, 2012. Motion carried.

A motion was made by Kay Brown and seconded by Marlene Corl to accept the resignation of Lee Thompson from the Historic Architectural Review Board effective immediately.

A motion was made by Ed Bowman and seconded by Kay Brown to approve the request for the Millheim Borough Fire Police to assist the Howard Borough Fire Police with traffic control at their Fall Festival and Punkin Chunkin event. Motion carried.

The Planning Commission vacancy will be discussed at the meeting on October 12, 2012.

COMMITTEE REPORTS:

Leslie Warriner reported that the Downtown Beautification Committee will meet on October 10, 2012.

President Ilgen reminded everyone to bring their copy of the equipment list from the Regional Planning Commission to the budget meeting on October 12, 2012.

A motion was made by Marlene Corl and seconded by Ed Bowman to approve the minutes from the September 11 and September 28, 2012 meetings as presented. Motion carried.

A motion was made by Ed Bowman and seconded by Marlene Corl to approve the September budget as presented. Motion carried.

SECRETARY'S REPORT:

A written report submitted was reviewed. The Secretary reported that to date no reservations have been received for the Clearfield/Centre County Borough's Association dinner/meeting.

President Ilgen explained the Millheim Borough has been selected to receive a Historic Preservation Award from the Centre County Historical Society. This award will be presented at a ceremony at the Centre County Visitor's Center in State College on Sunday, October 21, 2012 at 3:00 p.m. All council members and spouses are invited to attend.

The Secretary explained that she picked up a file cabinet, work station and a desk from the Second Mile at no cost. The old desk in her office is in very bad shape what should be done with it. Consensus of Council was to dispose of it.

President Ilgen explained that discussion for the budget meeting on October 12, 2012 will be about salaries, Fire Tax and the General Fund Budget.

A motion was made by Leslie Warriner and seconded by Kay Brown to approve payment of \$1,900 to Jersey Shore Bank for legal costs for the modification of the sewer loan.

The Secretary explained that in the past copies of the Borough Code were sent to municipalities at no cost but now the government is cutting costs so there is a \$15 charge for each copy ordered before October 15 and \$20 for each copy ordered after that date. A motion was made by Leslie Warriner and seconded by Marlene Corl to approve payment of \$135 for nine copies of the newly adopted Borough Code. Motion carried.

The next Council meeting will be the Budget Meeting on October 12, 2012 at 8:15 a.m.

A motion was made by Leslie Warriner and seconded by Marlene Corl to adjourn the meeting at 9:30 p.m. Motion carried.

Sharon A. Heckman

Sharon A. Heckman, Secretary-Treasurer