

**MILLHEIM BOROUGH COUNCIL**

**225 EAST MAIN STREET**

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**MILLHEIM, PA 16854**

**(CENTRE COUNTY)**

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**REGULAR MEETING**

**October 8, 2013**

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Kay Brown, Marlene Corl, Alan Ilgen, Lauralee Snyder, Leslie Warriner, John R. Miller, III, Sharon Heckman, Glenn Ripka, Mike Lesniak, Roy Rupert, Michele Aukerman, Toni Myers, Carl Rote, Patricia Wolfe.

**CITIZEN'S INPUT:**

Pat Wolfe presented pictures and a proposal from John Claar and expressed her opinion about the property at 103 Park Road not being returned to the previous condition after the water line replacement project. She also reported that there is now water getting in at the southeast corner of the basement. During a walk through of the property done upon completion of the water project, representatives of Uni-Tec, Alan Ilgen, Roy Rupert, Glenn Ripka and two representatives from D. C. Ventre all agreed the property looked fine. After further discussion, President Ilgen said he would speak with the property owner, Jayne Miller, and the issue will be discussed at the budget meeting scheduled for October 14, 2013.

Casey Gunsallus entered the meeting at 7:24 p.m.

Michele Aukerman of Uni-Tec reported they are moving forward with preparing a Draft Corrective Action Plan to address items that won't be affected by the Consent Order and Agreement since to date no one has received anything from DEP. They also continue to provide Mr. Rupert with operational support as requested. The consensus of Council was for Uni-Tec to have a draft of the Corrective Action Plan available for the November Council meeting. The first billing of \$2,000 toward the \$8,700 fee approved for Uni-Tec to work on this project has been received. A motion was made by Ed Bowman and seconded by Kay Brown to approve payment of the invoice received from Uni-Tec in the amount of \$2,000. Motion carried.

A motion was made by Leslie Warriner and seconded by Marlene Corl to accept the proposal received from JS Instrumentation & Calibration in the amount of \$324 to do the annual calibration of three flow meters. Motion carried.

**CODE ENFORCEMENT/HARB:**

A written report submitted was reviewed. Mike Lesniak starts his first classes next week.

Robert Jacobs of Centre County Planning Office entered the meeting at 7:30 p.m.

President Ilgen talked to Tim Bowser and suggested that someone from the Business Association might want to attend the Planning Commission meeting to look at the sign ordinance and provide input.

Mr. Lesniak reported that he issued a ticket for an expired registration on a white truck parked at Fountain Park that has been there for quite a while but it has an Illinois license so he is waiting for information from the District Magistrate. Glenn Ripka explained that a time limit for parking in this lot isn't necessary and the existing ordinance is working.

A request was received from Bierly's Meat Market to put a railing at the front of their store. No HARB meeting was necessary because a permit isn't required so they were told to go ahead and put the railing up as requested.

Discussion followed regarding a vehicle that was side-swiped in front of the Millheim Hotel. The truck driver that hit this vehicle came back but the owner wasn't there. A suggestion was made to remove two to four parking stalls in front of Neff's Funeral Home because this area of Rt. 45 narrows in this area. This issue was forwarded to the Planning Commission for discussion. This is another item the Business Association might be interested in.

Mr. Jacobs of the Centre County Planning Office came from the HAMA meeting where they discussed the STAG grant for a proposed interconnect for the water systems. He explained that Millheim Borough can use money as matching funds that were spent for water meters and fire hydrants purchased through the Co-Stars program. This is a little over \$125,000 available for matching funds and the grant will be reduced accordingly. Mr. Jacobs also explained that the EPA will accept HAMA owning the portion of water line in Haines Township. An Intermunicipal Agreement will be required between HAMA and Millheim Borough. As of the meeting tonight, HAMA is on board with this. Nothing further is required at this time.

### **EMPLOYEE REPORTS:**

Casey Gunsallus reviewed his written report for Council and discussed the following:

- His report indicated that he had repaired the LED flashing light at the west end of town but President Ilgen explained that Tel-Power had to complete the work by installing a new LED light.
- Reported that Jeff Tate will give a proposal to hot patch the section of Rt. 445 cut to repair a water leak. Further discussion will be done on this issue at the Budget meeting on October 14.
- Explained that a drain is needed for the parking lot at the Borough building and he discussed different options. He was instructed to get estimates for the various options for materials and time involved.
- The cost for the meter at the 106 Cherry Street Townhouses would be \$650 or \$700 so perhaps it could be replaced next year.
- The Swimming Pool could handle a smaller meter than the existing one. He was instructed to get prices and talk to Mr. Rupert about this installation.
- Explained he has less than 40 meters left to install. He was instructed to get them all installed by October 31, 2013.
- Leaf Collection started this week with pick ups on Monday and Thursday. The last pick up will be the Monday before Thanksgiving.

**PLANNING COMMISSION:** None

### **OLD ACTION:**

The lack of response from DEP about the Consent Order and Agreement was discussed. Suggestions were made about requesting the Agreement to be back dated. The consensus of Council was to wait until Uni-Tec gets the Draft Corrective Action Plan completed before contacting DEP.

President Ilgen reported that Mr. Lowenstein is agreeable and understands that he is in charge of the timbering project even though the other company is involved. He will keep President Ilgen updated. The Solicitor explained that we need to request bids for a contractor for the timbering. Mr. Lowenstein can handle this but he must follow the proper bidding procedures.

### **NEW ACTION:**

A motion was made by Kay Brown and seconded by Marlene Corl to set Trick-or-Treat night for Thursday, October 31, 2013 from 6:00-8:00 p.m. This is consistent with the other municipalities. Motion carried.

The proposal received from Poorman's Welding to repair and paint the Union Cemetery Arch was discussed. The Secretary was instructed to contact Brooks Welding in Pleasant Gap for a proposal and to contact the insurance company about a storm damage claim.

Information and a blank application form for a PennDot Special Events Permit was provided to each member of Council. This permit is required anytime an organized event that has a localized starting point crosses or uses a PennDot road. The bike event that left from the Swimming Pool didn't have this permit but they are aware that one must be completed in the future. The Solicitor explained that if the Borough gives consent for a permitted event the Certificate of Liability Insurance provided by the event sponsor must have the Borough added as an additional insured.

President Ilgen explained that Craig Shroyer is no longer eligible to serve in his position on the HARB because he no longer lives in Millheim Borough so a new member must be appointed. Council was instructed to bring names of a possible replacement to the Budget meeting on October 14.

The invoice received from Donn Fetterolf in the amount of \$4,305 to remove and grade the dirt pile at the Borough Building was discussed. This cost is significantly more than the original proposal of \$2,500 because of the 11 loads of topsoil required for completion of the project. The Secretary recommended paying the invoice and charging it against the DCNR ball field costs because the work should have been included as part of that project. A motion was made by Ed Bowman and seconded by Marlene Corl to pay the invoice in the amount of \$4,305. Motion carried.

Ed Bowman distributed copies of sample ATV ordinances. These will be forwarded for discussion as part of the Planning Commission Meeting.

### **COMMITTEE REPORTS:**

The problem with bats in the Borough Building chimney was discussed. Mr. Bowman explained that they are not bats but chimney swifts so as soon as they migrate for the winter the chimney should be covered so they can't return in the spring.

A motion was made by Ed Bowman and seconded by Marlene Corl to accept the August 13, August 30 and September 27, 2013 meeting minutes as presented. Motion carried.

A motion was made by Marlene Corl and seconded by Kay Brown to approve the August and September Budget reports as presented. Motion carried.

The written reports submitted by the Secretary were reviewed. No one will attend the Centre/Clearfield Borough's Association Dinner Meeting on October 17, 2013. The Secretary explained that according to the PennDot District 2 office there is no Agility Plan because the PennDot union refused to sign the document because the work was completed prior to the Plan being signed.

A motion was made by Leslie Warriner and seconded by Ed Bowman to adjourn the meeting at 9:05 p.m. Motion carried.

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Sharon A. Heckman, Secretary-Treasurer