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(CENTRE COUNTY)**

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**SPECIAL MEETING
October 28, 2013**

President Alan Ilgen called the special meeting of the Millheim Borough Council to order at 6:55 p.m. with the following persons in attendance: Ed Bowman, Kay Brown, Marlene Corl, Alan Ilgen, Lauralee Snyder, Leslie Warriner, Sharon Heckman, Betsy Forsythe and Shana Tritsch.

Betsy Forsythe explained that the Friends Group knew the rent for the library space has been paid to the end of 2013 but they don't know about the Lease Agreement. Mayor Snyder explained that the term for the Lease Agreement with the Centre County Library had expired and things were now on a month-by-month agreement. Shana Tritsch explained that the meeting held at the Aaronsburg Civic Club on October 8, 2013 was well attended and they got 25 volunteers from that meeting that are willing to work at the library to help keep it open. A Board meeting is scheduled for tomorrow night to get a schedule. Three locations have been offered to the Friends Group for the library: current location at the Borough building, the Green Drake has offered to share space and the first floor of the old Hegginstaller building. President Ilgen explained that the arrangement with Centre County Library wasn't a money maker for the Borough and that basically the library covered the utilities. The Borough can take another look at the current expenses. Ms. Tritsch explained that it sends the wrong image to lose our library and the Friends Group are pushing hard to keep that from happening. Their current plan is to open here on November 4, 2013.

An Executive Session was called at 7:24 p.m. to discuss matters of employment.

Return from Executive Session at 9:15 p.m. with the all Council members in attendance.

The consensus of Council was that Casey Gunsallus has been given ample opportunity and input to improve his job performance and that nothing is changing. The decision was made to have a meeting with Mr. Gunsallus on Friday, November 1, 2013 at 8:00 a.m. to terminate his employment with the Borough. Council unanimously agreed that he will receive two weeks pay and will be paid for his accrued vacation time. Council will then meet with the other employees at 8:15 a.m. to notify them of the change with employment and to let them know that for 2014 there will be a 2% raise across the board.

The Water Fund Budget presented by the Secretary was reviewed. The Secretary explained that Roy Rupert was offered equipment for the water plant by Gregg Township Water Authority. This equipment includes a chart recorder and a turbidimeter that were purchased new by Gregg Township but never used and they are willing to sell these items to the Borough for \$300. A motion was made by Leslie Warriner and seconded by Marlene Corl to purchase the equipment from Gregg Township at a cost of \$300. Motion carried.

The consensus of Council was to budget the money to implement the following recommendations for the Water Treatment Plant from the energy audit completed by RCx Building Diagnostics: \$200-Programmable Thermostat; \$120-Smart Strips; \$1,000-Sealing Ductwork; \$150-Occupancy Sensors; and \$600-Exterior Lighting Retrofit. The total for all these items is \$2,070.

The Sewer Fund Budget presented by the Secretary was reviewed. Council decided to leave the rent for the fields at the sewer plant the same when the current Lease Agreement expires in March 2014.

The Secretary was instructed to speak with A-3 USA about the VFD's at the sewer plant because according to the Energy Audit they are not working properly.

The Secretary was instructed to send a letter to the Ambulance Group explaining that until requested information is provided the Borough will not pay anything toward the workers' compensation. The Borough would need an agreement with the Group.

After discussion, Council decided to keep the Fire Tax at one-half mill for 2014. Since there is only one insurance company that is even considering coverage for Volunteer Fire Company Workers' Compensation, the Borough may need to look at the Millheim Fire Company #1 having its own Workers' Compensation Policy beginning in 2014. Joe Geise of Doty & Hench is still trying to get prices because we have a January 1, 2014 renewal date on our current policy.

The Pat Wolfe issue was discussed. A motion was made by Leslie Warriner and seconded by Ed Bowman for the Borough to purchase a load of topsoil for Pat Wolfe. The result of vote was 2 yes and 3 no. The motion was denied.

A motion was made by Leslie Warriner and seconded by Ed Bowman to adjourn the meeting at 10:27 p.m. Motion carried.