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SPECIAL MEETING
October 21, 2015

President Alan Ilgen called the special meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Alan Ilgen, Lauralee Snyder, David Sprowls, Leslie Warriner, Sharon Heckman and Roy Rupert.

Absent: Kay Brown

SEWER FUND BUDGET DISCUSSION:

The proposed 2016 Sewer Fund Budget was discussed. President Ilgen explained that since the Borough will no longer be able to pay the health insurance bills directly the amount that was budgeted in 2015 to provide this benefit to Mrs. Heckman and Mr. Rupert will be included in their salary for 2016 along with a cost of living increase.

Mr. Rupert explained that if a Team Viewer License is purchased the Static IP Address for the sewer plant could be dropped and that would save a significant amount of money each month for the internet. He was instructed to ask Nittany Controls if the plant is properly protected from computer hackers.

President Ilgen reported on a conversation with Dana Boob. He explained that according to Mr. Boob if there isn't enough flow in a pipe the sewerage goes septic. Mr. Sprowls explained that State College Borough flushes problem pipes every six months.

Mr. Rupert will get the Secretary the date of the smoke testing to be done in November.

The consensus of Council was to raise the sewer rate \$1.00/EDU which would bring the total rate to \$67.50/EDU for 2016.

GENERAL FUND BUDGET DISCUSSION:

The Secretary explained that as part of the proposed 2016 General Fund Budget \$18,000 was built in as a Capital Purchase to purchase a new Steiner and mower deck. The current Steiner will soon be to a point that replacement parts will need to be purchased if it continues to be used so heavily. For that reason, the employees believe that as part of a long range budgeting plan the current Steiner and mower deck should be kept at the sewer plant for mowing and a new Steiner and mower deck should be purchased. The new equipment would use all the attachments currently used with the old Steiner. This can be done and the budget can be balanced with \$25,051 added from the beginning cash balance and no tax increase.

The Secretary also explained that the Zoning Ordinance should be amended to add a fee schedule so in the future if there are any appeals the person requesting the appeal would pay the costs involved.

The Secretary was instructed to pay the 2015 budget obligations to the Park & Rec, Library, Centre Home Care, and Home Nursing with the October 31, 2015 bills.

The consensus of Council was to approve the General Fund Budget as presented.

LIQUID FUELS BUDGET DISCUSSION:

The Secretary explained that the 2016 County Liquid Fuel application will be submitted by October 30, 2015. This application will request funding for a new signal controller for the downtown traffic signal because the current controller wasn't working and Tel-Power repaired the signal with a used controller because our equipment is at least 20 years old. In case our County Liquid Fuel application isn't approved, the proposed budget includes \$7,000 for a new controller and \$2,400 to replace the LED lighting modules in the traffic signal.

DOWNTOWN BEAUTIFICATION FUND BUDGET DISCUSSION:

Ms. Warriner explained that she has a price of \$3,500 to do framed lattice around the base of the gazebo but other contacts will be made. After discussion, the consensus of Council was to change the Miscellaneous Repairs line item from \$500 to \$2,500.

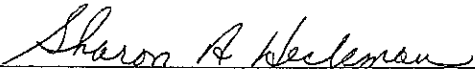
OLD ACTION:

The Secretary explained that other companies were contacted for prices to purchase the five downtown trash can lids that need to be replaced. The best price found was from Summit Supply Corporation of Colorado. A motion was made by Ed Bowman and seconded by Leslie Warriner to purchase the five 30-gallon trash can lids from Summit Supply Corporation of Colorado at a cost of \$631.99. Motion carried.

NEW ACTION:

The Secretary reported that Bellefonte Borough handles money from their Fire Tax by having the Fire Company turn the allowable invoices in to the Borough Office. The Borough then writes the check and pays the company directly from the Fire Tax Fund so the money never goes directly to the fire company. The Secretary was instructed to contact the Borough's Solicitor for his opinion on paying invoices directly for the fire company.

A motion was made by Leslie Warriner and seconded by Ed Bowman to adjourn the meeting at 9:15 p.m. Motion carried.



Sharon A. Heckman, Secretary-Treasurer