

MILLHEIM BOROUGH COUNCIL
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 (CENTRE COUNTY)

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REGULAR MEETING
 October 13, 2015

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Alan Ilgen, David Sprowls, Leslie Warriner, Lauralee Snyder, Sharon Heckman, John R. Miller, III and Carl Rote.

ABSENT: Kay Brown

CITIZEN'S INPUT: None

CODE ENFORCEMENT/HARB:

The written report submitted by Mike Lesniak was reviewed. The Agency is requesting that \$4,000 be added to the 2016 budget in case it is needed. Dave Sprowls reported that code officers are looking for a raise. There was no HARB meeting.

EMPLOYEE REPORTS:

The written reports submitted by Justin Kerstetter and Roy Rupert were reviewed with no questions. President Ilgen reported that the daily BOD testing at the sewer plant has started but at this point there are no test results available.

PLANNING COMMISSION REPORT: No meeting was held in September.

OLD ACTION:

In a letter dated October 1, 2015 DEP accepted the Corrective Action Plan for the sewer plant. The Secretary reported that Michele Aukerman clarified with Dennis Swartzlander of DEP that he understood that if the first 30 days of organic sampling doesn't indicate a problem, the Borough would skip the collection system sampling and move on to the next steps (customer interviews, grease trap review, etc.). This letter explained that DEP is willing to immediately release two EDU connections as a result of the Borough's development of the Corrective Action Plan. Additional EDU's may be released in the future if all milestones are met. Inspecting grease traps and reviewing the ordinance to require the owners provide written proof of cleaning the grease traps was discussed. The Solicitor explained that the Borough shouldn't sell capacity (EDU's) until the property owner is ready to use it. The Secretary was instructed to contact the three people that have been inquiring about EDU's to let them know there are two EDU's available when building permits are ready to be issued and this is on a first-come first-serve basis.

At this time, there is nothing more to report on the STAG Grant.

The Energy Independence Project was discussed. The Mayor still has some people to contact about surveys. There will be two articles included in the fall newsletter.

The Secretary reported that there is no agility plan and that the offer that was made by PennDot to do some paving is questionable because they don't have a paver and haven't done this type of work for years. A different offer has been made by the District-2 office of PennDot in Clearfield. That would be to enter into a Winter Street Maintenance Agreement which would mean that PennDot would enter into a five-year agreement to pay the Borough an agreed upon amount, that includes a cost of living increase over the five years, to shovel the sidewalks on the PennDot bridges. After some discussion, a motion was made by Leslie Warriner and seconded by Ed Bowman to approve the Winter Street Maintenance Agreement with PennDot at \$6.50/foot with leeway for negotiation. Motion carried.

Council reviewed a tabulation of quotations for a structural engineer report for the town clock tower as follows:

James M. California, P.E., Providence Engineering Corp.	Not to exceed cost of \$1,000.00 (Price would be the same for verbal or written report.)
Brian J. Chilton, P.E., Uni-Tec Consulting Engineers, Inc.	Task 1 - \$250 to make visual inspection and provide a verbal report.
	Task 2 - \$300 to prepare a written report that Provides findings of visual inspection.
Daniel L. Mattern, P.E.	Not to exceed cost of \$600. (Price the same for verbal report or written report.)

After discussion, a motion was made by Ed Bowman and seconded by Leslie Warriner to hire Uni-Tec to perform Task 1 and Task 2 for a total cost of \$550. Motion carried.

Ms. Warriner met with Mark Stephens and gave him a list of things that needed to be edited and some recommendations to include in a final draft of the Source Water Management Policy. She requested specific recommendations and simple mapping that shows creeks, etc. The edits should be ready to approve in a month or so.

President Ilgen will make revisions to the newsletter and he will get it to Council members for final review.

President Ilgen reported that Donald Heggenstaller wants to schedule a Fire Tax Meeting.

In response to questions raised by Ms. Warriner, the Secretary reported that in her last conversation with Ron Rishel he expected to have the Borough building chimney work done by the end of November. She also explained that the tombstones in Union Cemetery damaged by the Amish horse can't be fixed properly and there are no recognizable names because the stones are so old.

NEW ACTION:

A motion was made by Ed Bowman and seconded by Leslie Warriner to approve October 31, 2015 from 6:00-8:00 p.m. as Trick-or-Treat night for Millheim Borough. Motion carried.

Ms. Warriner reported on a letter she received from the Reading & Northern Railroad. Consensus of Council was that no action was required.

Mr. Bowman raised discussion on the Smith accident in Gregg Township with the stone truck. The issue of trucks speeding through the area was raised but the State Police are the only ones that can do anything.

The Solicitor distributed copies of the proposed ordinance amending Chapter 4, Part 1, Building Regulations and Permits, Chapter 4, Part 2, Numbering of Buildings, Chapter 15, Part 3, General Parking Regulations and Part 7, Storage of Motor Vehicle Nuisances. Council will review this document for action at the November meeting.

President Ilgen called an Executive Session at 8:15 p.m. to discuss matters of employment.

President Ilgen recalled the meeting to order from Executive Session at 9:30 p.m. with the following persons in attendance: Ed Bowman, Alan Ilgen, David Sprowls, Leslie Warriner, Lauralee Snyder and Sharon Heckman.

The Secretary was instructed to use the following hourly rates for budget purposes:

Sharon Heckman	\$19.10
Roy Rupert	\$28.75
Justin Kerstetter	\$15.00
Richard Musser	\$17.99
Lester Kerstetter, Jr.	\$12.00
Kent Yearick	\$ 8.15

The Secretary was instructed to advertise the following dates for budget meetings:

- Monday, October 26, 2015 beginning at 7:00 p.m.
- Friday, November 6, 2015 beginning at 8:30 a.m. if necessary

COMMITTEE REPORTS: None

A motion was made by Leslie Warriner and seconded by David Sprowls to approve the minutes of the September 8 and September 16, 2015 meetings as presented. Motion carried.

A motion was made by Ed Bowman and seconded by David Sprowls to approve the September financial reports as presented. Motion carried.

The written report submitted by the Secretary was reviewed. The Secretary reported that a Liquid Fuel Audit was completed today with no findings.

A motion was made by Ed Bowman and seconded by David Sprowls to adjourn the meeting at 9:50 p.m. Motion carried.



Sharon A. Heckman, Secretary-Treasurer