

**MILLHEIM BOROUGH COUNCIL
225 EAST MAIN STREET
P.O. BOX 421
MILLHEIM, PA 16854
(CENTRE COUNTY)**

FAX (814) 349-5733

PHONE (814) 349-5350

**REGULAR MEETING
November 8, 2011**

President Linn Auman called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Linn Auman, Kay Brown, Marlene Corl, Tom Strebel, Lauralee Snyder, John R. Miller, III, Sharon Heckman, Glenn Ripka, Roy Rupert, Bob Reilly, Craig & Maria Shroyer, Pat Ward, Dave Grazier, and Leslie Warriner.

Absent: Alan Ilgen

Everyone present joined in the Pledge of Allegiance to the Flag.

CITIZENS INPUT:

Bob Reilly explained that as a class requirement he must write a paper about something he wants changed. He has a concern for his family's safety because of the tri-axles speeding past his house on Rt. 45. A "survey for safer roads in Penns Valley" consisting of eight questions prepared by Mr. Reilly was distributed to Council members. Mr. Reilly explained that as he prepares this paper he will look into options such as speed bumps, etc. He explained that he knows this is probably PennDot's problem but he wanted to start at the local level to get input from people that live here. Completed surveys are to be mailed to Bob Reilly at P.O. Box 632, Millheim, PA 16854.

Craig and Maria Shroyer were present. Mr. Shroyer explained they are currently living in the upstairs portion of their house and they plan to open a store in the first floor level. They will have a small health food store and rent kayaks, bicycles, etc.

CODE ENFORCEMENT REPORT:

A written report submitted by Glenn Ripka was reviewed. Mr. Ripka explained that he hasn't heard anything from the Haines Township Supervisors since attending a meeting to discuss the possibility of them joining the Penns Valley Code Enforcement Agency.

HARB REPORT:

A sign application received from Craig and Maria Shroyer for their new business, Penns Valley Outfitters, was reviewed. The HARB recommends approval of this sign request. A motion was made by Tom Strebel and seconded by Kay Brown to approve the sign request as presented, contingent on final approval from Centre County for the second use of the building. Motion carried.

Mr. and Mrs. Shroyer are also requesting acceptance of a DEP Sewage Facility Planning Module Mailer for one lot with no subdivision for either 1-1/2 or 2 EDU's. The Solicitor will look into this and get the correct amount of EDU's to the Secretary. A motion was made by Tom Strebel and seconded by Marlene Corl to approve the DEP Postcard for Craig and Maria Shroyer contingent on the number of EDU's being provided to complete the form. Motion carried.

EMPLOYEE REPORTS:

Roy Rupert presented information about sludge removal at the sewer plant. He explained there are three haulers that can haul the sludge but not all are able to help with a foaming problem because that requires a vacuum truck. Mayor Snyder asked if the requested proposals were being submitted. Mr. Rupert raised concerns about falling behind if a hauler is chosen because they submit the lowest price but they can't provide the level of support needed. He explained that the haulers get frustrated because it is hard for them to keep dropping their prices. Mayor Snyder explained that the process is to go out to bid, have the proposals submitted in writing, and then Council takes Roy's concerns into consideration. President Auman explained to Mr. Rupert that he is to write up the proposal so it encompasses all the needs (i.e., vacuum, emergency hauling, etc.). Kay Brown explained it is important to have proposals on record so people know why these decisions were made. Mr. Rupert was instructed to write up the proposal and to get at least two proposals.

Mr. Rupert then explained that the caustic soda purchased by the Haines Aaronsburg Municipal Authority for the Aaronsburg water plant is still at the Borough Sewer Plant waiting for someone from Aaronsburg to remove it. Consensus of Council was that it is Aaronsburg's responsibility to remove the caustic soda because of possible liability issues. The Secretary was instructed to write a letter to HAMA giving them ten days from receipt of letter to remove the caustic soda. Mr. Rupert will call Ted Corman or Charlie Valentine to let them know about the letter so they know the soda must be removed.

PLANNING COMMISSION REPORT:

Tom Strebel reported that the group met and reviewed the signed and approved Final Subdivision Plan for Craig & Mary Ellen Storm. He explained the group also reviewed and discussed the Dollar General Land Development Plan raising points such as the lack of a Highway Occupancy Permit and no note stating it complies with the Boroughs buffer zone. The Lot Additions and Replot Proposal of Jamey Fye, Gary Gyekis and Loanne Snaveley were also discussed. Glenn Ripka explained that he spoke with Mr. Sheldon, representative for the Dollar General Store, about the Borough's concerns.

OLD ACTION:

- The Secretary reported that Todd Smith plans to have the specifications ready for distribution to Council at the November 21, 2011 Special Meeting so they can have questions/concerns ready for him to discuss at the regular Council Meeting on December 13, 2011 so authorization can be given to put the project out for bid.
- President Auman reported that John Claar backfilled the wall today and will put the cap blocks on. The Secretary reported that tomorrow Todd Smith will be bringing the documents to be submitted to Beth Heltebran and the Solicitor brought his documents to the meeting tonight.
- The Clock Maintenance Easement prepared by the Solicitor was reviewed. The Solicitor explained that Mr. Gyekis hasn't seen this document. A motion was made by Kay Brown and seconded by Tom Strebel to accept the Clock Maintenance Easement as presented. Motion carried.

NEW ACTION:

- President Auman reported that next month the Borough will select a forester for the water company lands.
- President Auman explained that Mr. Rupert will get pictures of the water and sewer plants to update the Borough's web pages. Kay Brown suggested posting an old picture from town and let people tell what it is. That would let us know how many people visit the web site. She also suggested putting a list of vacant committee positions on the web page and in the Bulletin Board down town.
- Council was told by the Solicitor that committee appointments are required to be Borough residents but they don't have to live here for one year. He explained that the HARB is different because some of the positions on this board do not have to be Borough residents.
- Pat Ward from Uni-Tec presented some history and an update on the PennVest Application process. He explained the application is for a project to replace a water line and extend the existing line further west so the project would be from the west to the east boundary. The Elk Creek crossing won't be done because of time constraints involved to get the crossing permit. Mr. Ward explained the PennVest process. He distributed and reviewed with Council a Summary of the Project broken into ten items that PennVest wants for a total of \$1,879,000. He explained that all the Borough is doing now is applying and nothing obligates acceptance of a PennVest funding offer. PennDot wants the project completed by September 21, 2012. Mr. Ward explained that at this point Uni-Tec is only retained for the application process. A motion was made by Tom Strebel and seconded by Kay Brown to authorize Uni-Tec to submit to PennVest when the application is ready. Motion carried.

Mr. Ward explained that a Letter of Responsibility and a Resolution to Apply are required for the PennVest application. A motion was made by Tom Strebel and seconded by Marlene Corl to approve the Letter of Responsibility and a Resolution to Apply as reviewed and approved by the Solicitor. Motion carried.

A motion was made by Tom Strebel and seconded by Marlene Corl to approve the invoice as submitted by Uni-Tec in the amount of \$24,881.32 because their work is approximately 75% complete. Motion carried.

- The Secretary explained that the Fire Tax Budget was revised after the meeting to reflect the accurate millage rate received from Centre County. A motion was made by Tom Strebel and seconded by Marlene Corl to approve the 2012 tentative budgets as presented. Motion carried.

COMMITTEE/MAYOR REPORTS: None

A motion was made by Kay Brown and seconded by Tom Strebel to approve the minutes of the October 11, October 18, and October 24, 2011 meetings as presented. Motion carried.

A motion was made by Marlene Corl and seconded by Kay Brown to approve the October budget report as presented. Motion carried.

SECRETARY'S REPORT:

A written report submitted by the Secretary was reviewed. A motion was made by Tom Strebel and seconded by Marlene Corl to nominate Amy Niewinski to continue as the East Penns Valley Representative for a 3-year term to the Centre County Library. Motion carried.

The Secretary distributed to Council a statement received from Centre County Emergency Management announcing a nationwide Emergency Alert System Test to be done on November 9, 2011 at 2:00 p.m.

Mayor Snyder asked if the Borough needs an Engineer. President Auman explained that this appointment would be done at the meeting to reorganize in January but that he would recommend a Borough Engineer not be appointed because you can bid for service as things come up. President Auman will write a letter to Bob Decker in response to the letter received from Nittany Engineering & Associates.

Kay Brown raised a concern about the need for better lighting in the parking lot. President Auman explained that they need to look at the building fund and get a cost for lights.

A motion was made by Tom Strebel and seconded by Marlene Corl to adjourn the meeting at 8:40 p.m. Motion carried.

Sharon A. Heckman, Secretary-Treasurer