

**MILLHEIM BOROUGH COUNCIL
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(CENTRE COUNTY)**

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**REGULAR MEETING
May 8, 2012**

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Kay Brown, Marlene Corl, Alan Ilgen, Lauralee Snyder, Leslie Warriner, John R. Miller, III, Sharon Heckman, Glenn Ripka, Roy Rupert, Dave Grazier, Mitzy Strebel, Tim Bowser, June DeSousa, Dan Guss, Amy Niewinski, Carl Rote, Craig Shroyer and Nancy Stoner.

Everyone present joined in the Pledge of Allegiance to the Flag.

A motion was made by Alan Ilgen and seconded by Kay Brown to appoint Ed Bowman to fill the vacant council position created when Linn Auman resigned. Motion carried.

Mayor Snyder administered the Oath of Office to Mr. Bowman.

President Ilgen explained that the office of Vice-President should be filled since all council positions are now filled. He asked Council members to think about volunteering to fill the position.

CITIZENS INPUT:

Leslie Warriner entered the meeting at 7:05 p.m.

Craig Shroyer and Tim Bowser were present representing the Downtown Business Committee. Mr. Shroyer explained that a handful of business people meet once a month. Their purpose is to promote Millheim and plan town-wide events. He reported that the Trout Festival has been tabled because of the water line project. Tim Bowser explained that he spoke with the Firemen about using their parking lots for parking during the water project and they are firm about wanting to help the businesses in town. The water line project was discussed. Dan Guss of Uni-Tec explained that the project is to start at Fairview Cemetery and the contractor will work east. The contractor will restore the work area to the point that cars can be parked as they go along. The downtown area should only take about one week with eight to ten parking spaces affected per day.

Dan Guss explained that a business owner has asked Council about the possibility of making a connection for a fire suppression sprinkler system. This would need to be coordinated through this contract. The unit prices for this contract have been fixed and the PennDot permit would be an additional cost if this wasn't done as part of this contract. Any business interested in a larger service line for a sprinkler system would be responsible for the difference in the cost between the ¾" service line that is part of this project and the larger size pipe the business owners engineer decides is the size pipe needed for the sprinkler system. Mr. Guss distributed a report and explained that the Notice to Proceed was issued on May 7, 2012. He recommends submitting to PennVest Requisition #1 for \$55,009.90. This includes invoices paid in 2011 for the original designs. Uni-Tec is working on the best way to cross Elk Creek. A motion was made by Leslie Warriner and seconded by Kay Brown to approve payment of Uni-Tec invoices #100028134 and #1000028135 in a total amount of \$7,500. Motion carried.

Amy Niewinski was present on behalf of the Friends of the Library. She explained that people don't know the library is located in the Borough building. The Friends group would like to invest in a sign to be installed in the flower bed with the "Girl" statue in front of the sign. They would also like to extend the flower bed three feet to the right. A permit application must be submitted to Glenn Ripka that includes the size of the sign, sign location and what will be on the sign. They want this to be completed before the summer reading program begins. President Ilgen told Mrs. Niewinski to get something for the Council to look at.

Leslie Warriner explained that it has been conveyed to her that the original intent of Fountain Park was that it was a park for everyone with no plaques of dedication for anyone. She suggested that since Susie Parrett loved to plant annuals in the Park two large urns be added to the Park to plant the only annuals used in the park. This would contain the annuals and help with the Park's budget. June DeSousa and Nancy Stoner agreed with the idea of the two urns in memory of Susie Parrett. Mrs. Warriner and Mrs. DeSousa will work on this.

HARB REPORT: None

CODE ENFORCEMENT REPORT:

A written report submitted by Glenn Ripka was reviewed. Mr. Ripka explained that the sweeper for the Steiner is worn out. A sweeper is only good for three or four years but we need a new one that will cost \$759. There is money in the budget but this expenditure would put a strain on the equipment budget. The Secretary explained that there have been several non-budgeted expenditures this year and cash flow is a problem. A motion was made by Leslie Warriner and seconded by Kay Brown to authorize the Secretary to use the credit card to purchase a new sweeper for the Steiner for \$759. Motion carried.

Mr. Ripka explained that the Penns Valley Code Enforcement Agency has the opportunity to work with the Bellefonte Borough doing inspections for them. The Agency would benefit from the proposed arrangement. The Agency would receive \$500 up front and competitive prices for the inspections. Bellefonte Borough would not have a seat on the Agency Board and this arrangement would be reviewed at the end of the year. A motion was made by Marlene Corl and seconded by Leslie Warriner to allow the Agency to do only inspections for Bellefonte Borough with the understanding that Bellefonte is not going to have a seat on the Board. Motion carried. The Secretary is to write a letter to the Agency reporting this Council action.

EMPLOYEE REPORTS:

Roy Rupert explained that the mixer at the sewer plant needs repaired. The cost to repair would be \$1,300 as opposed to \$4,500 for a new one. 3AUSA will try to get something off the price but Roy needs the backup. He explained that Musser Septic Service was in to the pump station but the other pump is acting up. Musser's is no longer in business so he checked with Mr. Rehab and they charge \$205/hr. with a 5 hour minimum. This company would need to reconnect the cable to the pump and Wyland's would then pull the pump. A motion was made by Leslie Warriner and seconded by Marlene Corl to authorize Roy Rupert to schedule the necessary maintenance. Motion carried.

Mr. Rupert then explained that the membranes at the sewer plant are to last three to four months between cleaning and now they only last twenty days. In June the membranes will be pulled to see if everything is working properly. Jens from A-3 will donate his time for this project.

A date must be selected for a walk of the water company ground.

PLANNING COMMISSION REPORT: None

OLD ACTION:

1. An update was given on the Ball Field Improvement Project. President Ilgen reported that the bid advertisements for a scaled back ball field project have been sent to the Centre Daily Times and a Pre-Bid meeting is scheduled for Thursday, May 10, 2012 at 10:30 a.m. Todd Smith has contacted some smaller contractors notifying them of the project. An invoice was received from the ELA Group to document the hours worked on the project and showing they have donated these professional services. Glenn Ripka presented a list of prices he received for removing the six trees. These prices will be compared to the bid amounts and if the alternate bid amount for tree removal is higher it will not be accepted.
2. An on-line auction for the sale of the old mill property was discussed. The Solicitor's opinion is that the Borough cannot sell real estate on-line because in June 2011 the Borough Code was amended and the section that deals with selling of real estate still states it is to be sold by public auction while the section that deals with selling of personal property specifically states it can be sold by on-line auction. He also explained that this property cannot be listed with a realtor. The law requires that one advertisement must be placed in a newspaper such as the Centre Daily Times or The Lock Haven Express. A copy of this advertisement could be placed on the web site and a reserve price could be included in the ad. A For Sale sign could be placed on the property stating that the Borough intends to put the property out for bid on whatever date by sealed bids. Council is to think about this and the issue will be revisited at a future meeting.
3. The Secretary is to check with SEDA-Cog about a link for the business people.
4. The discussion on Parking Fines continues to be tabled because of the water line project.
5. The brickwork at Fountain Park was discussed. The mother of the children removing this brickwork has been spoken to.

NEW ACTION:

1. Lisa Erickson of the Centre County Library is requesting use of the Borough Council Room and/or the outside space for the summer reading program for the dates submitted. A motion was made by Leslie Warriner and seconded by Ed Bowman to approve the request with the understanding that the areas are cleaned up after being used and with two changes to dates requested as follows: Change June 26 Teen Movie night to Tuesday, July 31 and schedule the other Teen movie night for Tuesday, July 17 because of conflicts with Borough meetings. Motion carried.
2. Possible refinance of the existing RUS water and sewer loans was discussed. President Ilgen reviewed the document with the current balances of these loans. He explained that the loans would currently be paid off in 22 years but he calculated that with a loan of 4 1/2% based on the current monthly payments the loans could be paid off three years early which would reduce the interest costs. He also suggested that, depending on where things are after the water project, part of the water

Certificate of Deposit could be used to pay off the water loan with a current balance of \$34,475.14. Things to consider before doing this would be: closing costs, advertising, etc. Audit costs could be less if the funds were through a traditional bank loan. None of these loans have a prepayment penalty. Possible options will be researched and will be discussed further at the June meeting.

3. A request has been received for Fire Police coverage for the Millheim Sprint Triathlon to be held on Saturday, June 23, 2012. Mayor Snyder explained this event has been a very successful fund raiser for the last two years and there is no rain date for this event. A motion was made by Kay Brown and seconded by Marlene Corl to give permission for the Fire Police to assist with the Millheim Sprint Triathlon on Saturday, June 23, 2012. Motion carried.
4. President Ilgen announced an Executive Session will be held on June 1, 2012 at 8:00 a.m. for Council to meet with the Borough employees to discuss matters of employment. He also reminded everyone that it is time to start putting budget lists together.
5. Leslie Warriner reported that she is \$112 over budget with the plantings for the parking lot. She discussed the option of doing a V-trench edge or concrete block edge at the parking lot bank. The Borough currently has concrete block on hand but concrete caps would cost approximately \$120. She also explained that mulch is needed. After discussion, a motion was made by Ed Bowman and seconded by Marlene Corl to approve spending the money for the concrete caps and to use the free mulch available from the Borough's stockpile. Motion carried.
6. The situation of the storm grates that need to be repaired was discussed. President Ilgen recalls that Nick Ninoski of PennDot said at the first Progress Meeting for the Waterline Project that it would be PennDot's responsibility to repair these grates. Mayor Snyder suggested that the Borough guys could remove the dirt and debris with shovels that are blocking these grates and then perhaps the Fire Company could hose them out.
7. The Secretary reported that a Centre County Metropolitan Planning Organization Meeting will hold a public comment period on Wednesday, May 23, 2012 in the State College Borough Building from 5:00-8:00 p.m.

COMMITTEE/MAYOR REPORTS: None

A motion was made by Marlene Corl and seconded by Ed Bowman to approve the minutes of the April 10, 2012 meeting as presented. Motion carried.

A motion was made by Leslie Warriner and seconded by Marlene Corl to approve the April budget report as presented. Motion carried.

SECRETARY'S REPORT:

A written report submitted by the Secretary was reviewed. The Secretary reported that Millheim Borough will be hosting the October Clearfield/Centre County Borough's Association Dinner Meeting. After discussion, the consensus of the group was to hold this event on Thursday, October 18 at 6:00 p.m. Contacts will need to be made with the Elk Creek Cafe, the Firemen's and the Legion to locate a place to hold this event.

A motion was made by Leslie Warriner and seconded by Marlene Corl to adjourn the meeting at 9:50 p.m. Motion carried.

Sharon A. Heckman
Sharon A. Heckman, Secretary-Treasurer