

**MILLHEIM BOROUGH COUNCIL
225 EAST MAIN STREET
P.O. BOX 421
MILLHEIM, PA 16854
(CENTRE COUNTY)**

FAX (814) 349-5733

PHONE (814) 349-5350

**REGULAR MEETING
May 13, 2014**

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Marlene Corl, Alan Ilgen, Leslie Warriner, Sharon Heckman, Mike Lesniak, Glenn Ripka, Michele Aukerman, Roy Rupert, Carl Rote and Larry Shreckengast.

ABSENT: Kay Brown, John R. Miller, III and Lauralee Snyder

CITIZEN'S INPUT:

Larry Shreckengast explained that he fixed the Borough's stone road that goes past his house to the water plant. He would like reimbursed one-half of the \$124 invoice for stone he purchased because the Borough uses the road more than he does. The Secretary explained that the Borough employees had already filled some of the pot holes in the road and were waiting for a repair to be completed to the truck before completing the remainder of the road work but Mr. Shreckengast had already done this. President Ilgen explained Council will discuss this later and get back to him. Leslie Warriner explained that in the future if there is a problem with the road he should let the Borough know instead of just doing the repairs himself and then asking to be reimbursed.

Carl Rote asked if anything was being done about the high weeds and grass around town. Council requested that Mike Lesniak make a trip around town and get notices out where necessary.

Michele Aukerman discussed with Council the engineering report and explained that DEP is not convinced that a rerate of the plant is the next step. DEP is requesting more information on the high BOD levels in the Millheim Food Mart area. Uni-Tec recommends more testing in this area. Roy Rupert will check the manhole to determine if the BOD level is still high. This additional testing should be completed by the end of June, 2014. DEP is recommending completion of Standard Operating Procedures for operation of the plant and an Equalization Tank. The consensus of Council was for Uni-Tec to remove the Equalization Tank milestone from the Engineering Evaluation Report but the Borough will do more investigation for the high BOD levels. Changes will be made to the Evaluation Report and it will be submitted by Friday.

Ms. Aukerman reported that Uni-Tec would charge \$600 to review the NPDES Permit renewal application after completion by Ms. Heckman and Mr. Rupert prior to submission.

The pitting sidewalks were again discussed. Consensus was to wait until a response is received from D.C. Ventre.

A motion was made by Leslie Warriner and seconded by Ed Bowman to approve submission of the revised Engineering Evaluation Report to DEP pending the revisions discussed above. Motion carried.

A motion was made by Leslie Warriner and seconded by Marlene Corl to authorize continuation of the collection system investigation. Motion carried.

A motion was made by Leslie Warriner and seconded by Ed Bowman to authorize development of the Standard Operating Procedures for operation of the sewer plant. Motion carried.

EMPLOYEE REPORTS:

Roy Rupert explained a proposal received from Dave Gutelius, Inc. for three water projects. The most time-sensitive project is the installation of the new 1" meter pit at the pool. This should be completed before the pool opens on Memorial Day. The project to replace the damaged fire hydrant on North Street is reimbursable through an insurance claim which is the result of a traffic accident. The Borough doesn't have the necessary manpower to do the replacement of the 2" valve at the Fire Company. This project will require shutting water off to the entire town and should be completed quickly. A motion was made by Leslie Warriner and seconded by Marlene Corl to approve the proposal as submitted by Dave Gutelius, Inc. for the three projects. Motion carried.

A motion was made by Leslie Warriner and seconded by Ed Bowman to accept the proposal submitted by Nittany Controls, Inc. in the amount of \$2,550 for the control system upgrade and a PLC Processor. Motion carried.

CODE ENFORCEMENT/HARB:

Mike Lesniak reviewed with Council his written report. He reported that the Code Enforcement Agency is one of three candidates being considered for permit inspection work in Bellefonte Borough after seven groups were interviewed. They expect to be notified by the beginning of June if they are the successful applicant. Unionville Borough is also interested in having a proposal submitted.

No HARB meeting was held.

PLANNING COMMISSION:

Leslie Warriner reported that the meeting was very productive. Many of the businesses are grandfathered so the changes wouldn't affect them. The consensus of the group was to table action on the Planning Commission's recommendation until the June 10 Council meeting to give all the business people an opportunity to review the proposed changes.

OLD ACTION:

The Secretary reported that Robert Jacobs and Koge Suto have had a conversation and the STAG Grant is moving forward.

The Secretary reported that work on the replacement parts for the Town Clock have been completed. Richard Winebold has these replacement parts and will be working to get the clock working again. A check has been written to Bear Springs for this work from the money received from the insurance company for this damage.

President Ilgen presented a proposal from Eddie Strouse Plastering as follows:

Patch the hole in the ceiling of the Artifacts Room for cost of labor and material - \$650.00

Installing new 4x8 sheets of kal-kote over the entire existing ceiling and plastering the ceiling labor and material - \$1790.00

A motion was made by Leslie Warriner and seconded by Marlene Corl to contract Eddie Strouse to do the Artifacts ceiling at a cost of \$1,790 to be paid from the General Fund Variable Rate Certificate of Deposit, pending on Mr. Strouse providing a copy of proper insurance. Motion carried.

An update on the timbering project was given by President Ilgen. Dustin Moore will be marking the trees and four of the seven owners have been contacted. All property owners have signed the proper documents and are still okay with this project.

NEW ACTION:

A Union Cemetery Certificate of Deposit is due to mature and a motion was made by Ed Bowman and seconded by Leslie Warriner to cash in this certificate and deposit the \$30,000 into the existing Savings Account at First National Bank. Motion carried.

A sample Schedule of Fees for the Tax Collector Services from Gregg Township was reviewed and discussed. A similar Resolution is requested by Kathy Highbaugh for requests for her services as Tax Collector for Millheim Borough. A motion was made by Leslie Warriner and seconded by Marlene Corl to have the Solicitor prepare a fee schedule with the same rates as the sample from Gregg Township for adoption at the June meeting. Motion carried.

A motion was made by Leslie Warriner and seconded by Ed Bowman to authorize the Borough Secretary to return the items donated by Ruth Shreckengast per her list attached to the Declaration of Donation Form she signed on August 14, 1992 to the Millheim Borough Artifacts Room. Motion carried.

A motion was made by Leslie Warriner and seconded by Ed Bowman to approve the annual request from the Millheim Fire Company to close Borough streets for the Carnival on June 12, 13 and 14, 2014. Motion carried.

COMMITTEE REPORTS:

President Ilgen reported on the Energy Committee meeting held on April 21, 2014 with Stacy Richards of SEDA-Cog. There will be no funding from West Penn Power but Ms. Richards is continuing to look for other funding.

Leslie Warriner reported that the Downtown Beautification Committee has had a slow start because of the winter. The Boy Scouts cleaned up the park and did a good job. The hanging planters should be up by the end of May. Many of the old daffodil bulbs were donated to St. John's Childhood Center.

President Ilgen reported that he and the Secretary walked Penn Street today with Dave Mader and Chris Maney of PennDot and Mike Bloom of the Centre County Planning Office to discuss the storm water issue. The meeting was very productive and PennDot will have survey crews in to determine slope elevations. There may be ways that this storm water problem could be corrected and the project would be eligible for inclusion on the TIP (Transportation Improvement Projects) funding according to Mr. Bloom.

A motion was made by Ed Bowman and seconded by Marlene Corl to approve the April 8, 2014 minutes as presented. Motion carried.

A motion was made by Ed Bowman and seconded by Marlene Corl to approve the April budget as presented. Motion carried.

The written report submitted by the Secretary was reviewed and discussed. Council is not interested in having an EMS Week proclamation signing. The Secretary will contact the Solicitor about a copy of the signed amendment to the Organization Agreement for the Penns Valley Code Enforcement Agency.

President Ilgen called an Executive Session at 9:23 p.m. to discuss possible litigation matters.

President Ilgen reconvened the Council Meeting from Executive Session at 9:52 p.m. with the following members present: Alan Ilgen, Ed Bowman, Marlene Corl, Leslie Warriner and Sharon Heckman.

A motion was made by Ed Bowman and seconded by Leslie Warriner for Millheim Borough to make repairs required as a result of damages done during the Water Line Replacement Project for Patricia Wolfe as follows: up to ten (10) ton of top soil and to repair the broken water line leaking water into the basement, contingent on Ms. Wolfe signing a form releasing Millheim Borough from any further damages. Roll call vote as follows: Bowman, yes; Ilgen, yes; Warriner, yes; Corl, no. Result of vote – 3 votes yes, 1 vote no. Motion carried.

A motion was made by Ed Bowman and seconded by Marlene Corl to deny the request from Larry Shreckengast for payment of \$62 for stone purchased to repair a Borough Alley and to inform Mr. Shreckengast that if he has concerns in the future he should contact the Borough first. Motion carried.

An employee meeting was tentatively scheduled for Friday, May 30, 2014 at 8:30 a.m. pending Council member's review of their schedules.

A motion was made by Leslie Warriner and seconded by Marlene Corl to adjourn the meeting at 10:00 p.m. Motion carried.

Sharon A. Heckman

Sharon A. Heckman, Secretary-Treasurer