

**MILLHEIM BOROUGH COUNCIL
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(CENTRE COUNTY)**

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**SPECIAL MEETING
March 23, 2012**

President Alan Ilgen called the special meeting of the Millheim Borough Council to order at 8:32 a.m. with the following persons in attendance: Kay Brown, Marlene Corl, Alan Ilgen, Lauralee Snyder, Leslie Warriner, John R. Miller, III, Sharon Heckman, Jens Damgaard and Pat Ward

A motion was made by Marlene Corl and seconded by Leslie Warriner to approve the Chapter 94 report as submitted by Uni-Tec. Motion carried.

President Ilgen explained that House Bill 1329 is important because the Prevailing Wage bidding requirement should be increased to \$185,000. The Solicitor explained that even if this is passed Federal projects would probably still be affected. A motion was made by Marlene Corl and seconded by Leslie Warriner to approve adoption of the Prevailing Wage Reform Resolution #2012-2 as presented. Motion carried.

President Ilgen reported on the meeting with the ELA Group on March 20, 2012. He explained that Todd Smith was unable to attend the meeting because of illness but that Matt Harlow, the person in charge of the State College Office attended in Mr. Smith's absence. Mr. Harlow is willing to work with the Borough and he has contacted Beth Helterbran of DCNR. Ms. Helterbran has informed him that there is no additional money available for the ball field project. Mr. Harlow has also agreed that the ELA Group will help with this redesign/rebidding at no additional cost to the Borough.

Jens Damgaard reviewed with Council Ordinance #246 dealing with the PennVest Grant. He explained that all documents for closing must be submitted electronically at least three weeks in advance of the May 1, 2012 closing date. He explained that the contract must be awarded, all rights-of-way and permits must be completed. Mr. Damgaard explained that a line of credit must be in place because the bills must be paid and submitted for reimbursement by PennVest. This pledges water revenue and the Borough's taxing power but these loans do not affect the Borough's borrowing capacity. Signatures are authorized in Ordinance #246 and PennVest has agreed to take second lien. The Bank Loan is purely General Obligation not at all impacting water revenue. The banks want to close after the PennVest Closing and the interest payments may start three months after the project is completed with the payments costing approximately \$1,100 per month. A motion was made by Leslie Warriner and seconded by Marlene Corl to approve the adoption of Ordinance #246. Motion carried.

Mr. Damgaard explained that Ordinance #247 authorizes a revolving line of credit. He will include a schedule to show pay down based on billings provided by the bank. Jersey Shore Bank submitted a proposal with a 1.75% Variable Rate while Mifflinburg Bank submitted a proposal with a 1.49% Fixed Rate. A motion was made by Marlene Corl and seconded by Kay Brown to approve the adoption of Ordinance #247 with the provision that the proposal submitted by Mifflinburg Bank will be accepted at the 1.49% Fixed Rate revolving line-of-credit. Motion carried.

Pat Ward of Uni-Tec explained that the bid documents were reviewed and he recommends awarding the contract to the low bidder, D.C. Ventre & Sons, Inc. A motion was made by Kay Brown and seconded by Marlene Corl to authorize Uni-Tec to issue the notice of award to D.C. Ventre & Sons, Inc. for their bid in the amount of \$1,280,425.50. Motion carried.

Mr. Ward explained that if bids were good enough the stream crossing might be included in the project. He thought an approximate cost for this would be \$175,000 and that includes legal fees and easement costs. He reported that PennVest has said they would be willing to close at the agreed to funding offer of \$1,800,000 and then negotiate with the Contractor to include as a change order for the stream crossing. The proposal for Uni-Tec for the stream crossing is \$11,500. This crossing would be done at the end of the contract. The Stream Crossing permit will be the Borough's expense. Mr. Ward explained that the water rates need to be increased. The resolution to increase the rates must be done on April 10, 2012.

The Secretary presented a written request from Roy Rupert about selling scrap metal and using the money for shelves and an air conditioner. Action on Mr. Rupert's request was tabled until the April 10, 2012 meetings.

A motion was made by Leslie Warriner and seconded by Marlene Corl to adjourn the meeting at 9:47 a.m. Motion carried.

Sharon A. Heckman
Sharon A. Heckman, Secretary-Treasurer