

MILLHEIM BOROUGH COUNCIL

225 EAST MAIN STREET

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(CENTRE COUNTY)

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REGULAR MEETING

July 10, 2012

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Kay Brown, Marlene Corl, Alan Ilgen, Leslie Warriner, Sharon Heckman, Glenn Ripka, Roy Rupert, Tom Haupt, Jr., Donald Heggenstaller, Mitzi Strebler, Brian Niewinski, Lisa Marshall, Carl Rote and Pat Ward.

Absent: John R. Miller, III

Lauralee Snyder entered the meeting at 7:03 p.m.

CITIZEN'S INPUT:

Lisa Marshall representing the Millheim Business Association explained the things they have planned for July 20-22, 2012 during the Meet Millheim event. They would like to have Fire Police coverage for the event. Ms. Marshall explained that the local business people are opening their bathrooms to the public for the event but they are also renting Port-A-Potties. The Business Association is requesting financial support from the Borough Council to pay for these Potties. After discussion, the consensus of Council was that the Borough will not pay for the rent of the Port-A-Potties. A motion was made by Ed Bowman and seconded by Leslie Warriner to make the request for Fire Police coverage for the Meet Millheim event and allow the Business Association to coordinate with the Fire Police and to put a poster advertising the event in the Borough's bulletin board. Motion carried.

Pat Ward of Uni-Tech presented an update on the water line replacement project. He presented and reviewed the following:

- Change Order #2 that detailed additional costs for 108 East Upsized Connection; the Maple Street 8" connection; the Park Street 8" connection and the Race Street 8" connection. A motion was made by Leslie Warriner and seconded by Kay Brown to approve Change Order #2 as presented in the increased amount to the project of \$14,019.00. Motion carried.
- A motion was made by Leslie Warriner and seconded by Ed Bowman to approve for submission PennVest Pay Request #3 in the amount of \$267,636.87. Motion carried.
- The change order for the Elk Creek Crossing should be ready for the next Council meeting. Ms. Warriner raised concerns she has about the hand drawn map that showing the easement and the old tunnel that runs through her property. When Dan Guss returns from vacation, Mr. Ward will discuss her concerns with him.
- A motion was made by Leslie Warriner and seconded by Ed Bowman to approve payment of the two invoices submitted by Uni-Tech for a total amount of \$27,500. Motion carried.
- A motion was made by Marlene Corl and seconded by Leslie Warriner to approve payment of the Contractor Pay Request #2 in the amount of \$233,032.50, contingent on receipt of the properly notarized form. Motion carried.
- A motion was made by Leslie Warriner and seconded by Marlene Corl to approve for payment the two invoices for the PennDot Inspector in a total amount of \$7,036.78. Motion carried.
- A motion was made by Leslie Warriner and seconded by Ed Bowman to approve for payment the invoice for the PennDot Inspector in the amount of \$545.46. Motion carried.

CODE ENFORCEMENT REPORT:

Glenn Ripka reviewed with Council the written report he submitted. He explained that Mr. Ortiz did not pick up the certified letter mailed with the invoice for mowing the front of his property on East Main Street so a citation will be filed with the District Magistrate. Mr. Ripka explained that no occupancy permit has been issued to Mr. Ortiz.

HARB REPORT: None

EMPLOYEE REPORTS:

Roy Rupert explained that most of his time has been spent on the water line replacement and that it is going well. President Ilgen reported that he, Lauralee Snyder, Roy Rupert, Linn Auman, Dan Lowenstein the Forester and Derrick Dressler of DEP walked the water company property on June 30, 2012. This was done because Mr. Rupert had concerns about the effects of timbering the watershed and the correspondence from DEP stating the problems involved with another watershed because of timbering. The proposed project would be selective timbering not clear cutting and the purpose would be to try to get hardwoods growing in the future. Mr. Dressler thought this would be acceptable because there would be a significant buffer between the timbering and the stream. President Ilgen explained that the road past the reservoir can't be used for trucks but when the northern part was timbered, a road was used across the Amish property. Currently the forester is trying to get permission to access the area from land owners in Smithtown but one owner is not really interested. If the forester is unable to get the necessary right-of-ways, this project can't be done. President Ilgen explained that this is not a huge money-making deal but if it covers the costs it could improve the property for the future.

PLANNING COMMISSION REPORT:

An ordinance regulating cats in the Borough was discussed. State College Borough has live traps that residents are able to sign out so people who have problems with stray cats have a solution available to them. The Planning Commission is recommending Millheim Borough use the same approach and purchase some live traps for the residents that have complaints about stray cats. Mr. Ripka did some research and these traps are easily obtained and cost \$29-\$39 each. The consensus of Council was to defer this until the 2013 budget.

D.C. Ventre is putting an E&S plan together to address the large amount of fill deposited on the property at 209 Hillcrest Avenue. Mr. Ward will check into the status of this plan.

President Ilgen read the letter of resignation from the Planning Commission submitted by Mitzi Strebel. A motion was made by Leslie Warriner and seconded by Ed Bowman to accept this letter of resignation with regret. Motion carried. President Ilgen thanked Mitzi for her service to the Borough.

OLD ACTION:

President Ilgen gave an update for the ball field project as follows:

- Reported on the meeting held on July 2 with John Claar.
- To date the construction schedule has not been received from Mr. Claar.
- Brian Niewinski had set up a good system for keeping track of the volunteer's time but the Secretary is waiting for approval of this form from Beth Helterbran.
- Linn Auman will be employed by John Claar to set the points instead of doing the work as in-kind or volunteer service.
- Mr. Niewinski had some concerns about moving the concession stand.
- A question was raised about whose insurance would be responsible if any of the volunteers were hurt while helping with this project. The Secretary will check with the Borough's Insurance carrier and Mr. Niewinski will look into the Little League insurance.
- Use of the well was discussed. A residential well pump is really all that is required and Matt Allen would donate his time to do the electric work. John Claar quoted a price of \$2,900 to install a new well pump, wiring and breaker, 1" waterline and 1 frost free hydrant donating his time to excavate and backfill the waterline and electrical trench with the Little League to restore the areas beyond Mr. Claar's limits of disturbance with regard to the waterline and electrical trenches. Pat Ward of Uni-Tec suggested adding a larger service line as part of the water replacement project at the Borough building. This line could then be run to a meter pit that could be billed to the Little League. This would eliminate the concern of non-potable water being used from the well. The Secretary raised concerns about doing this as part of the water line replacement project because of the grant funds involved with both projects. Mr. Ward will check on this.
- Mr. Claar submitted a quote for \$950 to strip and stockpile topsoil on the future parking area where the excess fill from the ball field is to be stockpiled and stored.
- Council was concerned that this project is just starting and with no contingencies it doesn't make sense to add money to the project. President Ilgen will talk to Mr. Claar and let him know the additional funds for the well and the topsoil were not approved.

A motion was made by Leslie Warriner and seconded by Ed Bowman to pay the ELA Group invoice in the amount of \$91.63. Motion carried.

President Ilgen reported on the Fire Company Tax Committee meeting. This meeting was to discuss the purchase of a utility truck purchased by the Fire Company prior to approval being given by Haines Twp., Penn Twp. and Millheim Borough. He explained that two people voted not to approve the use of tax money for this utility truck. Donald Heggenstaller, President of the Fire Company explained that a vehicle replacement plan was put in place years ago. He explained that purchasing this truck could save \$18,000-\$20,000. They had meetings and it was decided the truck could be purchased without using tax money. The Fire Police donated money and plan to sell the old truck to help defray the cost of this new truck. President Ilgen explained that the Fire Company plans to replace a first line pumper in 2015 and they estimate it will cost \$650,000. He recommended that the Borough keep the fire tax, then the Fire Company formally requests this money and at that time the Borough would give the fire tax money requested to the Fire Company. Mr. Heggenstaller explained that the Fire Company is always trying for grant money. He reported that the loan was paid off in April so money was saved on interest. There is \$6,100 left in the Fire Tax Account at the Fire Company to use for equipment and repairs of equipment. Mr. Heggenstaller explained that he got the Borough's letter about the house on North Street. They have a man coming from Boalsburg next week that will be inspecting the structural integrity of the house. President Ilgen asked Mr. Heggenstaller to notify him when a date is set for the fire companies to meet and discuss coordination of equipment purchases. The Fire Tax will be discussed at budget time.

The Secretary reported that no bids were received for purchase of the old mill property. The Solicitor will be asked if a sign can be placed on the property perpetually advertising it for sale and if anyone is interested sealed bids could be requested at that time.

Linn Auman is requesting that Council consider giving him the whole section of the closed portion of Fox Alley from Elk Street to Water Street between his house and the old mill property. Kay Brown raised a concern that since the Borough owns the adjoining property the alley could be used if the mill property is sold and that could make the Borough property worth more. The Solicitor has

recommended not giving the alley to Mr. Auman because that would set a precedent. Mr. Ward explained that if Mr. Auman tries to change ownership of the alley the Borough could say no we don't want to change use of the alley. Action was tabled until the Solicitor returns but consensus of Council is they don't want to give up the right to the alley.

The Secretary reported that the web page is finally able to be updated.

Discussion on parking fines continues to be tabled.

The Secretary reported that Jamie Schlesinger will attend the August meeting to discuss refinancing of RUS loans.

A DEP representative will attend the August meeting to discuss Source Water Management.

NEW ACTION:

The Secretary reported that the Coburn Park Committee is interested in the old sliding board if the Millheim Pool isn't interested in taking it. This was tabled until the Pool decides what they want to do.

Gregg Township Supervisors are requesting Millheim Fire Police Services to help the Gregg Township Fire Company with their annual parade on Thursday August 2, 2012. A motion was made by Ed Bowman and seconded by Marlene Corl to approve the request received from the Gregg Township Supervisors for Fire Police coverage Motion carried.

An informational letter received from Tim Hassinger was distributed. Mr. Hassinger wanted Council to know he has notified Bob Butler not to trespass on his property in Penn Township.

COMMITTEE REPORTS:

President Ilgen reported that Steve Neff has no problem having his outdoor faucet used to water the flower baskets. He also reported that the First National Bank has to turn their outside faucet on in the basement so they will not allow its use to water the flower baskets. He will talk to Josh McCracken about using their outdoor faucet.

A motion was made by Marlene Corl and seconded by Kay Brown to approve the minutes from the June 12 and June 29, 2012 meetings as presented. Motion carried.

A motion was made by Kay Brown and seconded by Leslie Warriner to accept the June budget as presented. Motion carried.

SECRETARY'S REPORT:

A written report submitted was reviewed. Concerns were raised that Ecovents may not have their building completed in time to hold the Centre-Clearfield County Borough Association dinner meeting in October. The Secretary will check with other places. Council members will start soliciting donations from the business owners in town.

There will not be a Neighborhood Crime Watch meeting in July. The next Crime Watch meeting will be in September.

A motion was made by Kay Brown and seconded by Marlene Corl to adjourn the meeting at 10:01 p.m. Motion carried.

Sharon A. Heckman, Secretary-Treasurer