

**MILLHEIM BOROUGH COUNCIL
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(CENTRE COUNTY)**

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**REGULAR MEETING
February 14, 2012**

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Linn Auman, Kay Brown, Alan Ilgen, Leslie Warriner, John R. Miller, III, Sharon Heckman, Glenn Ripka, Roy Rupert, Tom Strebel, Brian Niewinski, Beth Bartlett, Carl Rote, Brian Stover, and Tyler Zimmerman.

Absent: Marlene Corl

Everyone present joined in the Pledge of Allegiance to the Flag.

CITIZENS INPUT: None

CODE ENFORCEMENT REPORT:

A written report submitted by Glenn Ripka was reviewed with no questions. Mr. Ripka explained that he has three sign applications for Council to review. There were not enough HARB members present for a quorum so no action could be taken on these sign applications at the HARB meeting. He explained that all sign requests meet the requirements of the Borough's sign ordinance.

1. Alex Bierly is requesting approval for two signs advertising his business, Wolfpack Designs. He would like to place one sign on Main Street in front of Stanley C. Bierly's and the other on Poplar Street at the entrance to his business. His father, Curt Bierly is also requesting approval for a new sign to be placed on Main Street in front of his business. A motion to approve the three signs as requested was made by Leslie Warriner and seconded by Kay Brown. Motion carried.
2. Bradley Johnstonbaugh is required by the ATF to have a physical address to get a Firearms license for an internet only gun business. He proposes to operate this business from his residence at 144 Penn Street. A motion to approve Mr. Johnstonbaugh's request as submitted was made by Linn Auman and seconded by Kay Brown. Motion carried.

EMPLOYEE REPORTS:

A written report submitted by Roy Rupert was reviewed. Mr. Rupert discussed the possibility of refurbishing the VFD that was recently replaced so there would be a backup available in case another VFD goes bad at the Sewer plant. Mr. Rupert was instructed to get the cost to refurbish this VFD, the length of warranty on a refurbished item, and the time required to refurbish. The repair of the water leak on North Street has been postponed until Monday, February 20. Mr. Rupert arranged for Justin Kerstetter to help with flagging at \$10/hour. They will start the work at 8:00 a.m. He explained that he found a valve in a vault on the east side of Elk Creek. Musser's Septic Service will be called to repair the leak in the vault so this valve can be used in the future.

PLANNING COMMISSION REPORT:

Tom Strebel reported that there will be a meeting on February 28 to reorganize. He also reported that a new law signed by the Governor gives authority to plan/permit for gas drilling to the state so local planning commissions have no say.

OLD ACTION:

1. Council was updated on the ball field project. Six contractors were present at the pre-bid meeting. Ms. Warriner stated that there needs to be coordination with Mr. Niewinski as the ball team's representative.
2. Updates to the Borough web page were discussed. Mr. Rupert is to get pictures of the water and sewer plants. The Secretary explained that there were some updates done by SEDA-Cog and in the next few months training will be offered to explain the changes. The suggestion was made to do a list of businesses and add their links on the web page.

Mayor Snyder entered the meeting at 7:25 p.m.

3. The waterline replacement project and the PennVest funding offer were discussed. President Ilgen reported on the meeting with Pat Ward of Uni-Tec held on February 2. The agreement was signed with Uni-Tec to continue moving forward on this project. Bids on this project will be received until 3:00 p.m. and opened shortly after 3:00 p.m. on March 13. The Secretary reported that James Schlessinger of Concord Public Financial Advisors, Inc. would like to speak to Jens Damgaard before giving a final cost for interim finance but the Borough can assume a not-to-exceed cost of \$10,000 for the combination of the structuring, bidding, analysis and completion of the Line of Credit plus work necessary in completion of the PennVest loan. The Solicitor will speak with Mr. Damgaard about this. The Stag Grant was then discussed. The Haines Aaronsburg Municipal Authority board is hesitant to accept the grant. New members were at the meeting and action was postponed until their next meeting which is the first Tuesday in March. The Solicitor explained that he looked over the PennVest funding

offer and it looks good to him. A motion to authorize the Secretary to electronically accept the funding offer on line was made by Linn Auman and seconded by Leslie Warriner.

4. Based on other recommendations from the Penns Valley municipalities, Council decided to change the earlier recommendation made naming Bob Corman and Ray Hankinson. A motion to appoint Joel Myers to serve on the Technical Committee and Ray Hankinson to serve on the Coordinating Committee of the Centre County MPO was made by Leslie Warriner and seconded by Kay Brown. Motion carried.
5. An appointment must be made to the Centre County Tax Committee because this Committee manages the relationship with the State College Tax Group. Leslie Warriner will act as the primary representative and Alan Ilgen will act as back up.
6. An appointment needs to be made to the HARB to fill the vacancy created by Bob Brownlee's death. Linn Auman suggested Craig Shroyer, a new business owner in the historical district. Consensus of Council was to ask Mr. Shroyer if he is willing to serve.
7. An update on the Library's use of the gymnasium space was discussed. During a meeting between Lisa Erickson, Alan Ilgen, Sharon Heckman and Glenn Ripka everyone agreed that the middle room isn't functional for their use. Mrs. Ericson explained she has some monies available and she brought in a person from Frost Construction to give her a cost estimate to do the floor, put up a wall to block off the bleacher area and drop the ceiling in the gymnasium area. No further information has been received to date.

NEW ACTION:

1. President Ilgen reported that six candidates were interviewed for the full-time maintenance employee position. References were checked on the selected candidate, Casey Gunsallus, and excellent references were given. Mr. Gunsallus has agreed to accept the position at a starting salary of \$15/hr. with an increase in salary to \$15.50/hr. upon successful completion of a 90 day probation period. A motion to offer the full-time maintenance employee position to Casey Gunsallus was made by Linn Auman and seconded by Leslie Warriner. Motion carried.
2. A motion to have Uni-Tec prepare the 2011 Chapter 94 report was made by Linn Auman and seconded by Leslie Warriner. Motion carried.
3. A motion to approve Resolution #2012-1 to distribute Fire Tax for 2009 and 2011 in the amount of \$24,349.62 was made by Leslie Warriner and seconded by Kay Brown. Motion carried.
4. Beth Bartlett explained that there is a problem with people parking in the post office loading zone even though the area has signs. Ms. Bartlett would like to have these violators towed. The suggestion was made to raise the cost of the ticket from \$15/ticket to \$100 ticket in loading zone. The Solicitor explained that some fines are regulated by the Vehicle Code. He will check on the costs of fines and what statute allows. Glenn Ripka explained to Ms. Bartlett that the sign at the corner of the building must be raised on the post and he will get her the details tomorrow.
5. The Secretary reported on a police report received on damage done to a section of the Race Wall as the result of an accident involving a vehicle operated by Tracy Loner. The Solicitor recommended having the Borough employees make the repair to the Race Wall and invoice Ms. Loner.
6. President Ilgen reported that a letter was received from the Lion's Club about planting a tree in memory of Susie Parrett at Fountain Park or to replace a tree in the parking lot. The Borough would select the type of tree and the Lion's Club would pay for the tree. Linn Auman explained that the October Glories get weak with age and the Bradford Pear has a piece broken off. He suggested if a tree is donated it should replace the Bradford Pear. Leslie Warriner suggested two trees should be replaced and she could suggest the type of tree. President Ilgen will speak with Dennis Beckenbaugh. Mr. Auman explained that donations are fine but plaques aren't placed in the park.
7. Leslie Warriner explained that we need to get on the Rockview Work list for the planting around the playground. Glenn Ripka explained that the Rockview work crew will be working in the Borough April 15 or 16. Ms. Warriner explained the need to expand the playground planting plan. The consensus of the group was to wait to do planting in front of the Borough building.

COMMITTEE/MAYOR REPORTS:

Leslie Warriner, Water Chairperson, reported that she and President Ilgen toured the water plant.

A motion was made by Linn Auman and seconded by Kay Brown to approve the minutes of the January 3 and January 30, 2012 meetings as presented. Motion carried.

A motion was made by Leslie Warriner and seconded by Linn Auman to approve the January budget report as presented. Motion carried.

SECRETARY'S REPORT:

A letter received from Dave Mader of PennDot was discussed. During the Rt. 45 paving project PennDot will upgrade the four ADA ramps at the intersection of Rt. 45 and Rt. 445 at their cost. If they blend this new pavement into Borough alleys, the ADA ramps would need to be upgraded at the Borough's expense. This could cost from \$156,000 to \$195,000. Most municipalities are having

PennDot mill and pave only to the curbs on these types of projects which leaves a small space and the Borough is not required to update the ramps until the Borough streets are improved. A motion was made by Leslie Warriner and seconded by Linn Auman to have PennDot mill to the edge of the cross streets so the Borough ADA ramps are not disturbed. Motion carried.

Millheim Borough received a Right-to-Know request from the Penn Township Planning Commission for 37 months of DMR's. I responded that the request is approved and the information will be sent upon receipt of their check for the cost of copying and mailing these two packets of information.

Linn Auman presented a letter of resignation from Borough Council and Borough Planning Commission effective March 1, 2012. A motion was made by Leslie Warriner and seconded by Kay Brown to accept, with regret, the resignation of Linn Auman effective March 1, 2012. Motion carried. The Solicitor explained that Council has until the middle of April to appoint a replacement and the person appointed to this position would serve until January 2014.

A motion was made by Linn Auman and seconded by Kay Brown to appoint Leslie Warriner to fill Mr. Auman's position on the Millheim Borough Planning Commission. Motion carried.

A motion was made by Kay Brown and seconded by Leslie Warriner to adjourn the meeting at 8:45 p.m. Motion carried.

Sharon A. Heckman
Sharon A. Heckman, Secretary-Treasurer