

**MILLHEIM BOROUGH COUNCIL  
225 EAST MAIN STREET  
P.O. BOX 421  
MILLHEIM, PA 16854  
(CENTRE COUNTY)**

**FAX (814) 349-5733**

**PHONE (814) 349-5350**

**REGULAR MEETING  
February 11, 2014**

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Marlene Corl, Alan Ilgen, Leslie Warriner, John R. Miller, III, Sharon Heckman, Glenn Ripka, Roy Rupert, John Mazick, Pat Ward, Stacy Richards, Susan Schlobowski, Vincenzo Castiglia and Carl Rote.

**ABSENT:** Kay Brown

**CITIZEN'S INPUT:**

Vincenzo Castiglia explained that he has a problem with the Penns Valley Code Office decision about the sign he installed in his front window. He believes this sign is helping his business and since it is inside he should be able to do what he wants. Mr. Castiglia requested that the code be changed. Council President Ilgen explained that the sign is in violation of the existing code and that the Planning Commission is currently reviewing the ordinance to determine if any changes need to be made. Glenn Ripka explained that the other "Open" sign was okay but this sign flashes and that the existing ordinance states that flashing signs are prohibited. He also explained that Mr. Castiglia purchased and installed the sign prior to completing an application and getting Council approval. After much discussion, Mr. Castiglia was instructed to make the sign stop flashing so the "Open" portion is all that is visible and the Secretary is to add this item to the February 25, 2014 Planning Commission Agenda so Mr. Castiglia can discuss the issues about the sign at that meeting.

Pat Ward of Uni-Tec distributed and discussed a written Engineer's Report with Council. Council members had a "Draft" copy of the Corrective Action Plan and Mr. Ward asked if there were any items Council wanted to think about or change. Mr. Ward explained that in the next couple of weeks they will be speaking with the people from the Millheim Food Mart to determine if they could reduce its waste stream strength by using alternate waste disposal practices. The consensus of Council was to submit the Corrective Action Plan with the final milestone requesting a re-rate of the sewer plant capacity. A motion was made by Leslie Warriner and seconded by Ed Bowman to authorize submission of the Corrective Action Plan with the change to the milestones making the final milestone the request to re-rate the sewer plant capacity. Motion carried.

A motion was made by Marlene Corl and seconded by Ed Bowman to accept the proposal from Uni-Tec Consulting Engineers, Inc. to complete the 2013 Chapter 94 report for a cost of \$425. Motion carried.

A motion was made by Leslie Warriner and seconded by Marlene Corl to approve payment of the Uni-Tec invoice dated January 13, 2014 in the amount of \$1,135.11 for work on the corrective action plan. Motion carried.

A motion was made by Ed Bowman and seconded by Marlene Corl to approve payment of the Uni-Tec invoice dated February 3, 2014 in the amount of \$2,088.87 for work on the corrective action plan. Motion carried.

**CODE ENFORCEMENT/HARB:**

Glenn Ripka reported that the HARB reorganized at their meeting on February 4, 2014. Mr. Ripka is the Chairperson and Mike Lesniak is the Vice-Chairperson.

A written report submitted by Mr. Lesniak was reviewed with no questions. Mr. Ripka explained that they are awaiting a Council decision on the sign ordinance.

**EMPLOYEE REPORTS:**

Roy Rupert explained that the Fisher TW-6 Classic Pipe and Cable Locator (M-Scope) he is requesting can attach to hose bibs at houses and it makes it much easier to locate water lines. He explained that the man-hole lifter that costs \$1,495 cannot be purchased with the L/B credit from the water project but it would be very useful. Consensus of Council was to wait to purchase the man-hole lifter because it is important to keep putting money back to replace the membranes at the sewer plant. A motion was made by Leslie Warriner and seconded by Ed Bowman to buy the Fisher TW-6 Classic Pipe and Cable Locator from L/B Water at a cost of \$689.00. Motion carried.

**PLANNING COMMISSION:** None

**OLD ACTION:**

Robert Jacobs of Centre County Planning is registered to attend a workshop regarding the STAG Grant project.

The Secretary reported that the insurance company has reopened the original claim for damages to the Town Clock and a check has been received to cover the cost of the proposal from Bear Springs Manufacturing to repair the second set of damages discovered. Mr. Decker of Bear Springs Manufacturing has been notified to make the necessary repairs.

President Ilgen reminded Council members to get articles to him so the newsletter can go out the end of February.

Stacy Richards of SEDA-Cog introduced Susan Schlobowski who was an active member of the New Berlin Energy Project. Together they explained how successful that program was and how a similar program could benefit Millheim Borough. Last year Council submitted a letter of support and formed a committee for an energy project but the scope of the project was too big. Ms. Richards would like to submit an application this year and is requesting a letter of support from Council. She explained that there are some County Act 13 funds and energy support funds that might be available to help off-set the up-front cost to residents for the \$350 energy audits. Ms. Richards explained that residents would be reimbursed \$250 from West Penn Power and the Energy Assessor Contractor could wait for the rebate so the residents wouldn't have to wait for the \$100 upfront cost but this is not usually how it is handled. Ms. Richards stated that there would be no cost for the first year of this project. She suggested the following possibilities for the recommended weatherization of the homes: setting up a revolving loan process, holding do-it-yourself workshops or have volunteers do the work for people who can't do the work themselves. The following concerns were raised: costs to the Borough, (i.e., using tax dollars to fund improvements for some and not all); residents being able to afford the up-front costs; and the length of time for West Penn Power rebates to be received if the residents actually receive the full rebate. Ms. Richards suggested doing the survey in the fall because at that time the volunteers would know if funding is available. A motion was made by Ed Bowman and seconded by Marlene Corl to approve submission of a letter of support with no commitment of money for the project. Motion carried.

#### **NEW ACTION:**

Information received from West Penn Power to install two flood lights at the Borough Building was discussed. The proposal received from West Penn Power would install one flood light that would light the playground area and to install a second flood light that would light the parking lot area. A motion was made by Ed Bowman and seconded by Marlene Corl to accept the proposal from West Penn Power to install two flood lights for a make-ready cost of \$1,386.37 to run power for the light to service the parking lot area. Motion carried.

A motion was made by Marlene Corl and seconded by Ed Bowman to exonerate the Tax Collector, Tammy Myers, from collection of 2013 Per Capita taxes per the original and supplement lists submitted for twenty-nine people that are either deceased, moved from the Borough, or were listed twice and to submit the list of 2013 delinquent tax payers submitted by the Tax Collector to the Delinquent Tax Collector, J.P. Harris & Associates for collection. Motion carried.

#### **COMMITTEE REPORTS:**

Ed Bowman reported on the Fire Tax Committee meeting he attended. The fire company needs a new truck to replace one which is no longer compliant. They are planning/budgeting for this and have \$80,000 of their own money. Mr. Bowman explained that all the fire companies have not met because one of the company's refuses to meet.

President Ilgen reported on the Tax Committee meeting he attended in Bellefonte. Since the Centre Tax Agency is now established, this group will meet twice a year with the next meeting to be held in May.

A motion was made by Ed Bowman and seconded by Marlene Corl to approve the January 6, 2014 minutes as presented. Motion carried.

A motion was made by Marlene Corl and seconded by Ed Bowman to approve the January budget report as presented. Motion carried.

The written report submitted by the Secretary was reviewed with the following discussion and action taken:

- The Unemployment Referee's decision in the Gunsallus case was in favor of the Borough.
- A motion was made by Leslie Warriner and seconded by Marlene Corl to approve the registration fee of \$250 for the Secretary to attend the PA State Association of Borough's Conference at the Penn Stater in State College on April 6-9, 2014 and to appoint Mrs. Heckman as the Millheim Borough Voting Delegate for this conference. Motion carried.
- The Secretary reported that a letter has been received from DEP regarding an inspection of the Lower Dam across Elk Creek near the bridge on Rt. 45. The report indicates that "The dam appears to be well maintained. The Department commends you for providing this level of care and maintenance to your dam."
- The annual Clearwater Conservancy Watershed Cleanup Day will be held April 26, 2014.
- A PSAB workshop for Borough Officials will be held on two consecutive Saturdays in March. Anyone interested in attending should let the Secretary know so registrations can be submitted.

A motion was made by Ed Bowman and seconded by Marlene Corl to adjourn the meeting at 10:03 p.m. Motion carried.