

MILLHEIM BOROUGH COUNCIL
225 EAST MAIN STREET
P.O. BOX 421
MILLHEIM, PA 16854
(CENTRE COUNTY)

FAX (814) 349-5733

PHONE (814) 349-5350

REGULAR MEETING
December 8, 2015

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Alan Ilgen, David Sprowls, Lauralee Snyder, Sharon Heckman, John R. Miller, III, Roy Rupert, Michele Aukerman, Tim Bowser, Gary Gyekis, Joshua McCracken, Carl Rote, Karen and Phil Yanak.

ABSENT: Leslie Warriner

CITIZEN'S INPUT:

President Ilgen explained the background for the request to place stop signs on Race Alley made by Jeff Gunsallus. He also explained that a representative of PennDot has informed the Borough that for stop signs placed by the Borough to be legally enforceable a traffic study must be completed and an ordinance adopted. The Borough received letters from three property owners who would be affected by the placement of these stop signs and all three are opposed to this request. Karen and Phil Yanak were present and expressed concerns about being able to travel the alley with his school buses if these stop signs are installed. Mr. Yanak stated that he doesn't see the signs accomplishing anything. No one could remember any accidents occurring in this area. A motion was made by David Sprowls and seconded by Ed Bowman to deny the request to place stop signs on Race Alley. Motion carried.

President Ilgen discussed with Gary Gyekis the Engineer's Report on the Town Clock Church Bell Tower. Mr. Gyekis explained that he inherited many issues when he purchased the building. He explained that many repairs have been made (i.e., new electrical service, waterproofed the basement, etc.) but there is still a lot to do. Mr. Gyekis welcomes the opportunity to work together with the Borough on this architectural asset but as a contractor he is aware of the scope of this project. His suggestion is that the clock is better off not being in the church tower any longer and that it should be closer to the ground. President Ilgen spoke with Nevin Stitzer about a crane to remove the bell from the tower. The cost is \$160 per hour for a crane but Mr. Stitzer has no idea how much time would be involved for this project. The clock could be stored in the Borough Building and perhaps a community fund raiser could be planned. The consensus was to work with Mr. Gyekis on how to proceed so a plan could be in place for removal of the clock in the spring. To accomplish this, Mr. Gyekis will come back to Council in January with a plan on how he envisions the church to look after the clock is removed. President Ilgen will contact Mr. Stitzer to get his thoughts on the removal and the HARB will be contacted for their recommendations.

Michele Aukerman reviewed her written report with Council. She explained that the first milestone of the Corrective Action Plan has been completed with the thirty (30) days of testing at the Sewer Plant. While the monthly BOD loading average was below our permitted limits there were five test results that were too high. The next milestone which is testing the four sections of the Borough is currently underway and will be completed on January 8, 2016 and the customer interviews have been started. Ms. Aukerman reported that the Borough's current regulations regarding grease and oil interceptors have been reviewed and "draft" language for more comprehensive regulations was included as part of the Engineer's Report. Council should review this document to see if there are any questions or things that should be modified. President Ilgen questioned whether cleaning these grease traps every ninety (90) days was necessary. Ms. Aukerman explained it could be done every six months depending on the type of business and the size of the trap. Mayor Snyder suggested that the ordinance list who is responsible to have a grease trap. Ms. Aukerman suggested gathering more grease test results and Mayor Snyder thought the more data the Borough has to submit to DEP to show all the steps taken to locate/correct the problem the better results we will have.

Tim Bowser's proposed subdivision requirements were discussed. The Solicitor explained that the Borough has never reserved EDU's. He also explained that the plan submitted to Centre County Planning Office for approval must show where the sewer would be connected. The Solicitor explained that all that has been approved contingent on the approved subdivision is a zoning map amendment to make the 7.5 acre property a Central Business location. He explained the current zoning ordinance doesn't address breweries. David Sprowls made a motion to send this issue to the Planning Commission and to have Bob Jacobs present. Mr. Bowser stated that he thought the Planning Commission was favorable to this brewery. He distributed pictures of different breweries and information on pretreatment systems that are available. President Ilgen explained that Council wants to be sure everything is done correctly and that everyone understands the process. President Ilgen explained that he will second the motion made earlier by Mr. Sprowls to have the Planning Commission, with Bob Jacobs' assistance, review the Zoning Ordinance since a brewery isn't currently covered by zoning. Motion carried. A motion was made by Ed Bowman and seconded by David Sprowls to approve the submission of the sewage form along with a copy of the Corrective Action Plan letter from DEP and a letter from the Borough explaining that President Ilgen can't sign the form because of DEP's instructions. Motion carried.

A motion was made by David Sprowls and seconded by Ed Bowman to approve payment of the invoice submitted by ²⁷¹ Teledyne Instruments, Inc. for a 4 week lease of sampling equipment from 12/1/15 until 12/29/15 in the amount of \$1,481.98. Motion carried.

CODE ENFORCEMENT/HARB:

The written report submitted by Mike Lesniak was reviewed with no questions. There was no HARB meeting held.

EMPLOYEE REPORTS:

The written report submitted by Justin Kerstetter was reviewed with no questions.

PLANNING COMMISSION REPORT: No meeting was held in November.

OLD ACTION:

At this time, there is nothing more to report on the STAG Grant.

At this time, there is nothing to report on the Energy Independence Project.

The Winter Sidewalk Maintenance Agreement with PennDot has been approved by the union but the signed agreement hasn't been returned from Harrisburg.

To date there is no further information on the Source Water Management Report.

President Ilgen reported that that he attended the Fire Tax Meeting where the purchase of a new pumper truck was discussed. The Fire Company provided information on how this truck would be funded. The proposed truck will come from Four Guys in Meyersdale, Pa. If ordered next year the cost would increase 3%. They agreed to sign the commitment order and there will be a May 2016 payment of \$180,000-\$200,000 required for the chassis. The Fire Company has the necessary funds for this payment. In January the group will look at possibly putting together a new agreement.

The Leased Streetlight LED Conversion was discussed. Mr. Sprowls looked at the sample lights in State College and he identified the lights that aren't eligible for free replacement. President Ilgen instructed Mr. Sprowls to select a couple locations for the conversion before the end of the month.

The Solicitor explained that Council hadn't authorized him to advertise the proposed ordinance amending parts of Chapter 4 and Chapter 15. Mr. Lesniak is to clarify exactly what he wants from this ordinance and come to the February meeting to discuss it.

NEW ACTION:

A motion was made by Ed Bowman and seconded by David Sprowls to adopt the 2016 budgets as presented. Motion carried.

A motion was made by Ed Bowman and seconded by David Sprowls to adopt Ordinance #257 Establishing The Tax Rate for 2016. Motion carried.

A motion was made by Ed Bowman and seconded by David Sprowls to adopt Resolution 2015-2 to increase the Sewer EDU rate from \$66.50 to \$67.50 effective January 1, 2016. Motion carried.

A motion was made by Ed Bowman and seconded by David Sprowls to approve the 2016 meeting dates as follows with all meetings beginning at 7:00 p.m.:

HARB the first Tuesday of each month if necessary

Borough Council the second Tuesday of each month except in January when the reorganizational meeting is required to be held on January 4

Planning Commission on the fourth Tuesday of each month if necessary.

Motion carried.

The Secretary explained that there are three people who have expressed an interest in a part-time water billing position and the part-time Code Enforcement Secretary position. Interviews should be set up in January.

President Ilgen explained that two people, Patti Beckenbaugh and Josh McCracken, expressed interest in the vacant council position created by Kay Brown's resignation. The Solicitor explained that this appointment cannot be discussed in Executive Session. Interviews can be done by two council people or in a public meeting by the entire council. Mayor Snyder explained that she asked Mr. McCracken to attend tonight's Council meeting. The term of office for this appointment will be two years to fill out Mrs. Brown's unexpired term. President Ilgen explained to Mr. McCracken that he will be contacted about an interview time when a decision is made on who will conduct the interviews.

COMMITTEE REPORTS:

Mr. Sprowls reported that the Penns Valley Code Enforcement Agency has proposed raising fees by 10%. Currently the Agency has a balance of \$16,000 but they would like all the municipalities to budget \$4,000 in case it is needed in 2016. Mayor Snyder asked how the rates compare with other inspection groups and Mr. Sprowls explained they are less than the group being used by Haines Township. The consensus of the group was that the Agency should increase the fees as proposed.

President Ilgen made a motion seconded by David Sprowls that the Borough employees should receive a \$100 award at the end of the year. Motion carried.

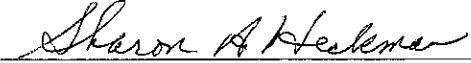
President Ilgen explained that the following should be added to the November 10 minutes: he and Denny Beckenbaugh each worked 1-1/2 hours on the Energy Project at the polling place on Election Day. A motion was made by Ed Bowman and seconded by David Sprowls to approve the minutes of the November 10, 2015 meeting with the following addition: Denny Beckenbaugh and Alan Ilgen both worked 1-1/2 hours discussing the Energy Project with people at the polling place on Election Day. Motion carried.

A motion was made by Ed Bowman and seconded by David Sprowls to approve the November financial reports as presented. Motion carried.

The written report submitted by the Secretary was reviewed. She reported that if Ron Rishel can't get the Borough building chimney project completed in December he said it will be done in the spring.

Ed Bowman explained that his landlord in Bellefonte helped remove a drone with two cameras that was smashed on a bank roof in Bellefonte. This raised the question if municipalities should have an ordinance that bans or regulates drones.

A motion was made by Ed Bowman and seconded by David Sprowls to adjourn the meeting at 9:45 p.m. Motion carried.



Sharon A. Heckman, Secretary-Treasurer