

**MILLHEIM BOROUGH COUNCIL
225 EAST MAIN STREET
P.O. BOX 421
MILLHEIM, PA 16854
(CENTRE COUNTY)**

FAX (814) 349-5733

PHONE (814) 349-5350

**REGULAR MEETING
December 13, 2011**

President Linn Auman called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Linn Auman, Kay Brown, Marlene Corl, Alan Ilgen, Tom Strebel, Lauralee Snyder, John R. Miller, III, Sharon Heckman, Glenn Ripka, Roy Rupert, Dave Grazier, Todd Hillard, Todd Smith, and Tyler Zimmerman.

Everyone present joined in the Pledge of Allegiance to the Flag.

CITIZENS INPUT: None

CODE ENFORCEMENT REPORT:

A written report submitted by Glenn Ripka was reviewed. Mr. Ripka explained that Haines Township is waiting until after January 1 to join the Agency.

Todd Hillard explained to Council that the Fire Company recently purchased the property at 109/111 North Street from Craig and Mary Ellen Storm and they would like to tear down the buggy shed, clean up the property outside the house and eventually demolish the house. President Auman explained Council is glad the property is going to be cleaned up but the Fire Company must provide a letter from a structural engineer that states the house can't be saved. After further discussion, the unanimous consensus of Council was that the Fire Company could tear down the buggy shed and clean up the property.

HARB REPORT: None

EMPLOYEE REPORTS:

The following two proposals received for hauling sludge from the Sewer Plant were discussed:

	<u>Regular sludge Hauling</u>	<u>Emergency Foam Hauling</u>	<u>Pump Station Grease Removal</u>
Robinson Septic Service, Inc.	\$0.07/gallon	\$165/hr. & disposal cost	\$165/hr. & disposal cost
Schrack's Valley Service	\$0.0664/gallon	\$134.24/hr.	\$134.24/hr.

Both haulers can provide same day service.

Since both regular hauling rates were the same, the differences in the truck sizes available for emergency foam hauling were taken into consideration. Schrack's Valley Service truck is 2,500 gallon while Robinson's Septic Service, Inc. truck is 6,500 gallon. Based on the discussion, a motion was made by Tom Strebel and seconded by Marlene Corl to continue to retain Robinson Septic Service, Inc. to haul sludge from the Millheim Borough Sewer Plant. Motion carried.

PLANNING COMMISSION REPORT:

Tom Strebel reported that the Millheim Fire Company requested permission to tear down the buggy shed and clean up the property at 109/111 North Street recently purchased from Craig and Mary Ellen Storm. They also plan to cap the water service on the vacant side of the house and repair the roof. Mr. Strebel reported that the Fire Company was requested to attend the December Council meeting to discuss their plans. He also reported that discussion on the Dollar General Store project had been tabled.

OLD ACTION:

Todd Smith of the ELA Group updated Council on the ball field project as follows:

- Mr. Smith will take the mark ups done by Leslie Warriner and incorporate the necessary changes.
- He recommends waiting until after January 1 to bid the project and a longer bidding cycle (possibly 30 days) could be given.
- President Auman questioned what vegetation was to be removed in the base bid because he understood the six trees were to be part of the Borough's in-kind service. Glenn Ripka reported that the saw mill would take the trees but would charge for removing them.
- The electrical service for the scoreboard is included with the other electrical items and shown on the drawings.
- Mr. Smith can put together a schedule.

Mr. Smith then explained the discussions with Beth Helterbran about the playground project as follows:

- Ms. Helterbran is including as Professional Services all the work done by Todd Smith, including design/construction work. She is also including the survey/stakeout work done by Linn Auman as professional services. By including all these items the professional services are more than the allowed 15% of the construction costs.
- Ms. Helterbran is not allowing the Borough to allocate value to the fence because the Borough already owned it.

Wes Fahringer of DCNR is scheduled to inspect the project on December 20 at 2:00 p.m.

A survey required for the PennVest Application has been completed.

NEW ACTION:

President Auman discussed two proposals received from foresters for timbering the water company grounds:

Daniel Lowenstein, Redtail Forestry & Wildlife Management, would charge 10% for regular areas and 12% for special areas.

Christopher Myers, Centre Forest Resources, would charge 12% for all areas.

A motion was made by Alan Ilgen and seconded by Tom Strebel to accept the proposal from Daniel Lowenstein to act as forester for the Water Company grounds starting immediately. Motion carried.

The unheated gymnasium area space was discussed as well as the long-range plans of the library. Alan Ilgen explained that Lisa Erickson is interested in the room downstairs. The library expansion is not a dead issue but the project may be scaled back to something more affordable. The possibility of letting the library make the necessary repairs in lieu of rent like the previous arrangement with Head Start was discussed. President Auman explained he is interested in getting heat into the bulk of the building. After the first of the year, Mr. Ilgen and Mr. Ripka will meet with Mrs. Erickson.

The Secretary was instructed to get Council a copy of the full-time maintenance worker job description. Interviews would be set in January.

President Auman explained that he thinks the office needs file cabinets. Tom Strebel was going to dispose of a file cabinet but he offered to donate it to the Borough office.

Kay Brown suggested that the Rockview prison crew be contacted about painting the entrance gate post at the Union Cemetery. Mr. Ripka will add this to his other request for help in the spring.

Council discussed a complaint by a Borough resident. At the resident's request water/sewer service was discontinued for the winter but the final bill was not prorated. The Secretary explained that the software doesn't allow for proration of service and at this point only one person is affected. The Solicitor also explained that the shut off fee was set to discourage discontinuation of service when leaving the area for the winter to assure funds for loan payments. After discussion, the unanimous consensus of Council was to leave procedures as they are.

A motion was made by Alan Ilgen and seconded by Tom Strebel to adopt the Budget for 2012 as proposed. Motion carried.

A motion was made by Alan Ilgen and seconded by Kay Brown to approve Ordinance #245 continuing the 2012 tax rate at 4 mills (3 mills for Real Estate Tax and 1 mill for Fire Tax). Motion carried.

A motion was made by Alan Ilgen and seconded by Tom Strebel to adopt Resolution #2011-5 changing the Sewer EDU rate from \$61 to \$65 effective January 1, 2012. Motion carried.

A motion was made by Tom Strebel and seconded by Marlene Corl to approve the Council meeting dates for 2012 as presented. Motion carried. Meetings will continue to be held the second Tuesday of each month except in January 2012 when the meeting to reorganize will be January 3 as legally required.

A motion was made by Alan Ilgen and seconded by Tom Strebel to approve a change order for Lowell Hartzell in the amount of \$1200 for additional labor and equipment rental. This change was necessary because of problems getting through the rock to install the playground equipment and this wasn't included in the contract. Motion carried.

Alan Ilgen has put together the year-end newsletter. Council members were requested to get back to Mr. Ilgen with any changes.

COMMITTEE/MAYOR REPORTS:

Kay Brown reported that the street light between the OIP and Hamper-To-Hanger isn't working and the blinking light on West Main Street is still out.

A motion was made by Tom Strelbel and seconded by Kay Brown to approve the minutes of the November 8 and November 21, 2011 meetings as presented. Motion carried.

A motion was made by Marlene Corl and seconded by Alan Ilgen to accept the November budget report as presented. Motion carried.

SECRETARY'S REPORT:

A written report submitted by the Secretary was reviewed. A motion was made by Kay Brown and seconded by Tom Strelbel to continue using the services of Pam Winter as the Borough's Sewage Enforcement Officer; Chuck Herr as the Alternate Sewage Enforcement Officer; and to accept the rates as presented. All costs for these services will continue to be the property owner's responsibility. Motion carried.

A recommendation for the Penns Valley representatives to the CCMPO was discussed. The Solicitor explained that, even though Bob Corman is no longer a Potter Township Supervisor, he can continue to serve in his current CCMPO position. The consensus of the group was that both Mr. Hankinson and Mr. Corman have done a good job in their positions. A motion was made by Alan Ilgen and seconded by Marlene Corl to recommend reappointing Ray Hankinson and Bob Corman to their CCMPO positions. Motion carried.

Alan Ilgen reported that there was a good turn out at the last Neighborhood Crime Watch Meeting. There were many complaints about the ATV's and 4-wheelers being ridden through town. He explained there was much more interest with citizens wanting information on how to handle complaints and citizen participation. Mr. Ilgen also explained that there have been citations issued and arrests made based on citizens complaints.

A motion was made by Kay Brown and seconded by Marlene Corl to adjourn the meeting at 8:55 p.m. Motion carried.

Sharon A. Heckman, Secretary-Treasurer