

**MILLHEIM BOROUGH COUNCIL
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(CENTRE COUNTY)**

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**REGULAR MEETING
December 11, 2012**

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Marlene Corl, Alan Ilgen, Lauralee Snyder, Leslie Warriner, John R. Miller, III, Sharon Heckman, Glenn Ripka, Roy Rupert, Nathan Elliot, Dan Guss and Dave Grazier.

ABSENT: Kay Brown

CITIZEN'S INPUT:

Mr. Nathan Elliot from Mount Nittany Hospital explained that a survey will be done to assess the needs in our area because hospitals are required to do a Community Health Needs Assessment. He explained that there are three different parts to this assessment:

1. Involves input from community leaders, religious leaders, etc.
2. A Web-based survey that anyone in the community can fill out.
3. Individual based surveys.

This survey is being done across Centre County. The first semi-annual summit is scheduled for January 14, 2013 and Mr. Elliot is asking one or more delegates to attend.

Dan Guss reported that Uni-Tec has announced that they will not be raising rates in 2013. He discussed the construction status and explained that as far as the payment issues the contractor is having with some of his suppliers, the Borough's contractual obligation is to pay D.C. Ventre and any non-payment claims from subcontractors is covered by the "payment bond" of \$1.28 million included in the contract. Mr. Guss explained that there may be \$150,000 left in unexpended funds from this project and that with permission from PennVest the Borough may want to find a use for it. He explained that part of this money is a loan and would cost the Borough about \$88.12/month if it were used. Several possible uses were discussed, (i.e., upgrade all water meters to radio read, replace six fire hydrants, repair the water valve on the main line at the reservoir, etc.) Roy Rupert was instructed to get accurate figures on these items and to check with Co-Stars to see if the meters could be purchased through them.

A motion was made by Leslie Warriner and seconded by Marlene Corl to approve PennVest Payment Request #8 in the amount of \$189,458.29. Motion carried.

A motion was made by Ed Bowman and seconded by Marlene Corl to approve Change Order #5 for winter shutdown November 5, 2012 to April 15, 2013, substantial completion on October 1, 2012 and final completion by May 15, 2013. Motion carried.

A motion was made by Leslie Warriner and seconded by Ed Bowman to approve payment of Uni-Tec invoices in the amount of \$5,460. Motion carried.

A motion was made by Ed Bowman and seconded by Leslie Warriner to approve payment of D.C. Ventre Pay Request #7 in the amount of \$177,858.46. Motion carried.

A motion was made by Leslie Warriner and seconded by Marlene Corl to approve PennDot Inspector invoices in the amount of \$4,182.38. Motion carried.

CODE ENFORCEMENT REPORT:

The written report submitted by Glenn Ripka was reviewed with no questions.

HARB REPORT: None

EMPLOYEE REPORTS:

Roy Rupert reported that the flow meter should arrive in about one week. He reported that the sewer plant is running well.

Glenn Ripka reported that three street lights in the downtown area have been fixed.

PLANNING COMMISSION REPORT: None

OLD ACTION:

Continue to table discussion on Updates to the Web Page and Parking.

President Ilgen reported that he will set up a meeting in January with the land owners to discuss the timbering.

The DCNR inspection of the Ball Field project is scheduled for December 13, 2012 at 1:00 p.m. Glenn Ripka reported that all the required signs are in place.

President Ilgen reminded Council that a HARB member is still needed and nothing has been done yet with the newsletter.

A motion was made by Leslie Warriner and seconded by Ed Bowman to tentatively approve payment to the ELA Group for three trips to the Borough in the amount of \$84.15. Motion carried.

NEW ACTION:

A motion was made by Leslie Warriner and seconded by Marlene Corl to approve adoption of the 2013 budgets as presented in a total amount of \$738,709. Motion carried.

A motion was made by Marlene Corl and seconded by Leslie Warriner to approve adoption of Ordinance #249 which establishes the Tax Rate for 2013 at the rate of 4.00 mills (3.5 mills for General Revenue and .5 mills for Fire Protection). Motion carried.

A motion was made by Ed Bowman and seconded by Marlene Corl to approve adoption of Resolution 2012-9 to increase the Sewer EDU rate from \$65 to \$66.50 effective January 1, 2013. Motion carried.

The 2013-14 Insurance Policy was discussed. The Secretary was instructed to talk to Joe Geise of Doty & Hench about the Commercial Property Building Values and about raising the deductible to \$5,000. After discussion, a motion was made by Leslie Warriner and seconded by Ed Bowman to approve the 2013-14 Insurance proposal at a cost of \$23,081. Motion carried.

A motion was made by Marlene Corl and seconded by Ed Bowman to approve the list of 2013 proposed meeting dates, which keeps the HARB meetings as the first Tuesday of each month, except in January because of New Year's Day, and keeps the Planning Commission meetings as the fourth Tuesday of each month, except in December because of Christmas Eve. Motion carried.

Payment of accrued sick time and/or vacation time upon retirement was briefly discussed. This topic will be further discussed at the January meeting.

The Library Friends Group would like to move forward with options to expand. A meeting will be scheduled some time after the New Year to discuss some ideas. Leslie Warriner explained that people are concerned about putting money into a building they don't own so perhaps a long-term lease for the capital improvements could be offered. President Ilgen explained that this offer was made to the library during the previous discussions. The chair lift at the front entrance was discussed. The Secretary explained that parts are no longer available if this chair breaks. She also explained that other options to replace this chair were looked into and all other options would require major changes to the front entrance.

COMMITTEE REPORTS: None

A motion was made by Ed Bowman and seconded by Marlene Corl to approve the minutes from the November 13, 2012 meeting. Motion carried.

A motion was made by Marlene Corl and seconded by Ed Bowman to approve the November budget report as presented. Motion carried.

SECRETARY'S REPORT:

A written report submitted was reviewed. The Secretary explained that Bierly's looked at the geothermal units that weren't working and that the system leaked so they added additional fluid. They also found that air is in the lines so Northeast Geo may need to purge the line. A motion was made by Ed Bowman and seconded by Marlene Corl to approve the Secretary's Report. Motion carried.

Since this is not a year when the Borough is required to re-organize, the next Council meeting will be on January 8, 2013 at 7:00 p.m.

A motion was made by Ed Bowman and seconded by Marlene Corl to adjourn the meeting at 8:52 p.m. Motion carried.

Sharon A. Heckman

Sharon A. Heckman, Secretary-Treasurer