

MILLHEIM BOROUGH COUNCIL
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MILLHEIM, PA 16854
(CENTRE COUNTY)

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REGULAR MEETING
December 10, 2013

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Kay Brown, Marlene Corl, Alan Ilgen, Leslie Warriner, John R. Miller, III, Sharon Heckman, Glenn Ripka, Mike Lesniak, Roy Rupert, Pat Ward, Dave Grazier, Nicole Harbaugh, Lorraine Harmon, Carl Rote, Betsy Forsythe, Shana Tritch and other interested citizens. Lauralee Snyder entered the meeting as noted below.

CITIZEN'S INPUT:

Betsy Forsythe reported that the library group has terminated everything with the Centre County Library. They are interested in entering into a short term lease with Millheim Borough to continue renting space in the Borough building. The consensus of all parties involved was to have a three-month lease with an automatic renewal with a 30-day notice if either party wishes to terminate the agreement. President Ilgen explained that Council will review the expenses to determine if the rent could be decreased from the current monthly amount of \$550 (\$350 rent + \$200 for 1/3 share of utilities). Council will get the amount of rent due in January 2014 to the Solicitor and Ms. Forsythe as soon as possible. A motion was made by Leslie Warriner and seconded by Marlene Corl to do a three-month lease with the East Penns Valley Library with a 30-day termination notice at a cost not to exceed \$550 per month. Motion carried.

Pat Ward of Uni-Tec distributed and discussed a written Engineer's Report with Council. As a result of the executed Consent Order and Agreement dated November 27, 2013, a Corrective Action Plan must be submitted to DEP by February 25, 2014. To complete this plan sampling and testing of sewage in various locations must be completed. Fairway Laboratories will manage and test at four samplers at a cost of \$700/day. Uni-Tec expects to sample and test for four days at a total cost of \$2,800. Uni-Tec has determined which manholes will be used and the Borough will be responsible for opening these for Fairway Labs. The current agreement with Uni-Tec requires the Borough to pay this cost for testing but Mr. Ward thinks this will be the only additional cost for the Corrective Action Plan. A motion was made by Leslie Warriner and seconded by Ed Bowman to authorize payment to Fairway Laboratories at a cost not-to-exceed \$2,800 for sampling and testing sewage. Motion carried.

Mr. Ward explained that Uni-Tec is making a holiday donation for all their clients and a donation has been made on behalf of Millheim Borough to the Central PA Food Bank.

Roy Rupert explained that he has contacted John Nolty at Pittsburgh Industrial Control because he is having some problems at the Sewer Plant. He doesn't know the hourly rate but would like this work done in eight-hour increments beginning as soon as possible. President Ilgen wants a formal proposal for this work for the January 6, 2014 council meeting.

A motion was made by Ed Bowman and seconded by Leslie Warriner to approve payment of the invoice submitted by Uni-Tec in the amount of \$1,000, which is the second installment for work done on the Consent Order & Agreement for the sewer plant. Motion carried.

CODE ENFORCEMENT/HARB:

Mike Lesniak reviewed his written report with Council. He reported that a letter has been sent about the flashing LED sign in the window of the OIP at 105 West Main Street. Nancy Mitcheltree has been hired to replace Beckie Lease as Secretary for the Penns Valley Code Enforcement Agency. The Agency may need a portion of the money budgeted for 2014. Triple Creek Lodge is requesting a sign permit and if it is able to be placed at the correct height, it meets the sign requirements. A motion was made by Leslie Warriner and seconded by Kay Brown to approve the sign permit as requested by Triple Creek Lodge if it can be placed at the correct height. Motion carried.

Mr. Lesniak explained that Dr. Joe Ewaskiewicz has asked if he could get sign permits for local businesses to rotate displays in his windows. After some discussion, the Solicitor explained that this can't be done unless the Sign Ordinance is amended. President Ilgen told the Code Enforcement Officers to meet with the Business Association to explain the Sign Ordinance and if the Business Association has any changes they want made they should go to the Planning Commission with suggestions.

There was no HARB meeting in December.

EMPLOYEE REPORTS: None

PLANNING COMMISSION:

A written report was reviewed. The Proposed ATV Ordinance was reviewed and discussed with the Solicitor's changes. Mr. Lesniak suggested changing the wording in Section 2, Item B, and Paragraph 3 from "two wheels or three wheels..." to "three or more wheels....". President Ilgen explained that there has been a problem with three wheelers for several years and it is getting worse. A motion was made by Ed Bowman and seconded by Marlene Corl to authorize the Solicitor to advertise the ATV Ordinance as presented with the wording change in Section 2 to "three or more wheels". Motion carried.

The discussion of parking spaces was briefly discussed. Mr. Bowman measured the parking spaces in Bellefonte and they are seven feet. Mr. Lesniak suggested that the next time the spaces are painted the T on the spaces should be eliminated.

OLD ACTION:

The Consent Order & Agreement has been signed by DEP and the Borough has received a copy.

There is no further information on the timbering at the Water Company Land.

There is no further information on the status of the STAG Grant.

The issue of the chimney swifts was discussed. The consensus was that at this point the chimney will not be capped and the situation will be monitored to be sure there are no problems caused by the birds roosting in the chimney.

The following proposals for mowing/snow removal at Union Cemetery were discussed.

Valleyscapes - Mr. Jesse Styers, Spring Mills	\$2,100.00
Rick Wagner, Millheim	\$2,400.00

A motion was made by Ed Bowman and seconded by Leslie Warriner to accept the proposal from Valleyscapes for \$2,100. Motion carried.

The quote from Bear Springs Manufacturing for further repairs for the Town Clock has been forwarded to the insurance company. They have requested the adjuster to reopen the claim that was filed when the damage was first discovered. To date, no response has been received from the adjuster on this request.

NEW ACTION:

A motion was made by Marlene Corl and seconded by Kay Brown to adopt the 2014 Budgets for a total amount of \$704,040 as advertised. Motion carried.

A motion was made by Kay Brown and seconded by Marlene Corl to adopt Ordinance #252 setting the 2014 tax millage at 4 Mills on the value of real property, which is the same as 2013. Motion carried.

A motion was made by Leslie Warriner and seconded by Kay Brown to reappoint Ray Hankinson to serve on the CCMPO Coordinating Committee and Joel Myers to serve on the CCMPO Technical Committee. Motion carried.

A motion was made by Kay Brown and seconded by Marlene Corl to approve 2014 meeting dates/times as follows:

HARB - first Tuesday of each month at 7:00 p.m. in the Code Enforcement Office as needed.

Borough Council - second Tuesday of each month at 7:00 p.m. in the Council Room except the January meeting which is required by law to be held Monday, January 6, 2014 at 7:00 p.m. in the Council Room.

Planning Commission - fourth Tuesday of each month at 7:00 p.m. in the Council Room as needed.

Motion carried.

The holiday wreaths were discussed. Since these wreaths are lit twenty-four hours a day because timers can't be used, these decorations will be removed as soon after Christmas day as Mr. McClintic's schedule allows.

Gregg Township has given permission for Larron Horner to install the remaining ten water meters in exchange for using our chipper. The Secretary explained that since the new meters are radio read it is dangerous for Mr. Rupert to be driving and reading the meters alone. Council agreed that the safest situation would be for one of the other employees to drive the Borough truck while Mr. Rupert uses the handheld device to read the meters.

COMMITTEE REPORTS: None

A motion was made by Marlene Corl and seconded by Ed Bowman to approve the November 12, 2013 minutes as presented. Motion carried.

President Ilgen explained that, in the future, the Secretary will prepare a one page summary of the Borough's Certificates of Deposit. The Secretary explained that she doesn't look for other rates for the Union Cemetery funds because First National Bank is the trustee

for the majority of the money invested. A motion was made by Ed Bowman and seconded by Kay Brown to approve the November budget report as presented. Motion carried.

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Lauralee Snyder entered the meeting.

The written report submitted by the Secretary was reviewed. The complaint received from Ernest Auman about the water ponding situation at his property located on the corner of Center/Penn Streets was discussed. The Secretary explained that this has been an on-going problem. She was instructed to send a letter to PennDot about this complaint.

President Ilgen explained about the computer upgrade needed for the Borough office. The 2014 budget includes \$1,200 for this upgrade and the quote from SEDA-Cog for the new equipment is \$1,140. The new computer will be ordered and paid for in January.

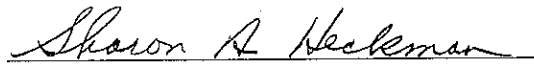
The Secretary explained that "No Parking" signs will be put along Main Street on Friday night, December 13, 2013 because of the Community Christmas events sponsored by the Lion's Club.

President Ilgen reminded every one that the next Council meeting will be Monday, January 6, 2014 at 7:00 p.m. to reorganize.

President Ilgen called an executive session at 8:19 p.m. to discuss matters of employment.

The executive session ended and the Council meeting was called back to order at 8:33 p.m.

A motion was made by Ed Bowman and seconded by Kay Brown to adjourn the meeting at 8:34 p.m. Motion carried.


Sharon A. Heckman, Secretary-Treasurer