

**MILLHEIM BOROUGH COUNCIL
225 EAST MAIN STREET
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(CENTRE COUNTY)**

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**REGULAR MEETING
April 9, 2013**

President Alan Ilgen called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Ed Bowman, Kay Brown, Marlene Corl, Alan Ilgen, Lauralee Snyder, Leslie Warriner, John R. Miller, III, Sharon Heckman, Glenn Ripka, Mike Lesniak, Casey Gunsallus, Roy Rupert, Dan Guss, Michele Aukerman, Rebecca Fetterolf and Susan Haney.

CITIZEN'S INPUT:

Susan Haney reported that the Penns Valley Conservation group will be participating in PA Cleanup on April 20 at 9:00 a.m. in Coburn. She explained that the area around her property is "noisy, dirty and has a lake at the corner". Casey Gunsallus explained that they started patching and he will fill the hole at the corner of her property. President Ilgen explained that the gravel on the sidewalks is the property owner's responsibility and if there is a problem, she should file a complaint with the Code Enforcement Agency. Ms. Haney distributed a copy of the Centre Hall burn ordinance.

Rebecca Fetterolf explained that she is pulling off the front porch on her property at 130 East Main Street. Glenn Ripka explained that she needs measured drawings because the building code requires a set of plans for rebuilding the porch.

Dan Guss of Uni-Tec reviewed his Engineer's Report with Council as follows:

- The project is still on budget and the sidewalk issues on West Main Street will be looked at later this month.
- The water meters should be installed as quickly as possible and Casey Gunsallus reported that the installation is scheduled to begin on April 15.
- Robert Jacobs of Centre County Planning Office has been given no definite answer on the COSTARS purchase and PennDot Inspections being permitted to count toward the 40% match for the grant for the Interconnection Project. The Solicitor reported that he was told by HAMA that 125 feet of water line was removed from the blow off to the HAMA water line and HAMA doesn't want to pay for this line.
- The PennDot Bond renewal is \$3,726/year and must be continued for two years after PennDot agrees the work is done. The Secretary is to talk to Doty & Hench to see if this can be prepaid and Mr. Guss will look into the budget to see if there is money to cover this cost.
- A motion was made by Ed Bowman and seconded by Marlene Corl to approve for payment the invoice submitted by Uni-Tec in the amount of \$1,140.89. Motion carried.
- A motion was made by Leslie Warriner and seconded by Kay Brown to submit Pay Request #10 to PennVest in the amount of \$28,386.89. Motion carried.
- A motion was made by Marlene Corl and seconded by Kay Brown to authorize Uni-Tec to apply for a six-month extension to the Highway Occupancy Permit. Motion carried.

HARB REPORT: None

CODE ENFORCEMENT REPORT:

A written report submitted by Glenn Ripka was reviewed with no questions.

A written report submitted by Mick Lesniak was reviewed. He explained that No Parking signs should be posted on Penn Street to make people aware of the parking restrictions. President Ilgen instructed Casey Gunsallus to coordinate this with Glenn Ripka and Mike Lesniak.

EMPLOYEE REPORTS:

A written report submitted by Casey Gunsallus was reviewed. He explained that the shut off at the old GECCO building was repaired and the one at the house owned by the Fire Company will be fixed. Mr. Gunsallus plans to install four or five meters per day depending on resident's schedules. He plans to start on Mill Street. President Ilgen reminded him that this is a priority project.

Roy Rupert reported that the usage at the water plant is as low as it has ever been. He reported that DEP will be issuing a fine for sewer plant violations. DEP has been very helpful in trying to solve the problems with the plant. Mr. Rupert will talk to Anne Hughes at DEP because the Notice of Violation letter isn't correct and he will talk to the business owners about the cleaning products being used.

The differences between proposed computers for the sewer plant were discussed. After discussion, a motion was made by Leslie Warriner and seconded by Ed Bowman to approve purchase of the Dell computer at a cost of \$836.30 from budgeted machinery/equipment funds. Motion carried.

The water connection to the church on North Street was discussed. The consensus of the group was to have the water line run across the road by D.C. Ventre while he is replacing the fire hydrant. Ventre is to bill the Borough separately for this job. Mr. Rupert reported that he signed the waivers for Hawbaker but forgot to get a copy.

PLANNING COMMISSION REPORT:

A written report was reviewed and discussed. Appendix J must be adopted as it is written or the Borough must write its own ordinance. The Secretary explained that in a conversation with Mr. Ward from Uni-Tec he explained that an estimated cost for Engineer writing/review of a grading/excavation ordinance would be approximately \$500-\$1,000. He also explained that in his experience this activity has come under "Land Development". The Secretary was instructed to check with Centre County to see if they have an ordinance that would be strong enough. President Ilgen told the Planning Commission to keep working.

OLD ACTION:

A written up-date on the status of the energy analysis with SEDA-Cog was reviewed. After all interviews were conducted the decision was to use RCxBD. SEDA-Cog gets the grant money after the reports are completed. The Borough must pay the \$4,000 for two analyses up front and then SEDA-Cog will reimburse the Borough when they receive the grant money.

After Rt. 45 paving is completed, lines will need to be painted in the downtown business district.

President Ilgen reported that Mr. Lowenstein doesn't want to spend too much more time on the timbering project if the property owners aren't interested.

The Secretary reported that the loan from the Water Fund to help pay the final costs for the ball field project will be repaid from the General Fund since the final DCNR payment has been received.

The Secretary explained that a statement has been received from Tel-Power, Inc. for the emergency work done when the truck hit the pole at the traffic signal. She was instructed to contact the trucking company's insurance company directly to be certain the claim was filed.

A concern was raised about McCracken's living in the church on North Street without having water/sewer service. The Solicitor suggested that the Code Enforcement Officer could look into this. The Secretary was instructed to send a letter to Shane Royer notifying the church that if Mr. McCracken doesn't own the property they are responsible for connecting the building to the public water and sewer. She was also instructed to contact the SEO to determine how the outhouse to this building should be disconnected.

NEW ACTION:

A motion was made by Leslie Warriner and seconded by Ed Bowman to approve the annual request for the Millheim Fire Company to close Borough streets for the Millheim Firemen's Parade/Carnival on June 13, 14, 15, 2013. Motion carried.

A motion was made by Leslie Warriner and seconded by Kay Brown to approve the Millheim Fire Police request to send letters to Centre Hall Borough, Gregg Township and Miles Township requesting assistance from their Fire Police to help cover for the Millheim Firemen's Parade on June 13, 2013. Motion carried.

The consensus of the group was that there is no interest in participating with the Federal Tax Reform Organizational sign-on letter.

Council unanimously agreed to allow the Library to use the Council Room on July 16 and July 30 for teen movie nights.

COMMITTEE REPORTS:

Leslie Warriner reported that the Downtown Beautification Committee meets Wednesday nights at 6:30 p.m. to do work in Fountain Park and the Boy Scouts will be coming in two weeks to help.

A motion was made by Leslie Warriner and seconded by Marlene Corl to approve the minutes from the March 12, 2013 meeting as presented. Motion carried.

A motion was made by Leslie Warriner and seconded by Ed Bowman to approve the March Budget report as presented. Motion carried.

SECRETARY'S REPORT:

A motion was made by Leslie Warriner and seconded by Ed Bowman to approve the written Secretary's report as submitted. Motion carried.

A motion was made by Ed Bowman and seconded by Kay Brown to adjourn the meeting at 9:39 p.m. Motion carried.

Sharon A. Heckman

Sharon A. Heckman, Secretary-Treasurer